

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

Date: 8/21/2019 **Time:** 9:30am-12:00 noon **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Choi, Dr. Colson, Dr. Drouillard, Dr. Most, Ms. Peacock, Dr. Ren, and Dr. Yang. *Invited Guest:* Dr. Heather Kelly, Interim Department Head, COEHS Department of Human Services

Primary Outcomes: Faculty and Dr. Kelley were introduced to each other and all discussed Dr. Kelley's role this year. Departmental committee rosters were updated for the coming year. Dr. Drouillard reported on the new initial advising and orientation model housed inside MLIS 7000 for the 92 newly admitted students. SOLIS elections will be held soon. The last call for nominations for SOLIS officers is out. Dr. Most reported that MLIS scholarship fund accounts are running down. Dr. Yang and Dr. Alemanne reported being close to finishing the review of MLIS 7700 Research Methods. Dr. Most reported that travel and operating funds are the same as last year. The departmental promotion and tenure committee will follow the university schedule in reviewing pre- and post-tenure review packets for the department this fall. Faculty are encouraged to register for the conference and submit their travel authorization requests.

Actionable Items/Planned Follow-up: Dr. Kelley will present the DLIS position requests to Dean Oliver, including a new request for an academic advising assistant.

Dr. Ren will run the SOLIS election for this year's officers.

Dr. Alemanne and Dr. Yang will finish analyzing the MLIS 7700 review data and make recommendations for course revision and updates.

Faculty will register for the Georgia Libraries Conference and submit their travel requests. MLIS will have a booth at the Georgia Libraries Conference and will also host an alumni and current student self-pay meetup in conjunction with the conference.

Accreditation: Dr. Most will submit the plan for the self-study to the ALA Office for Accreditation in early October. Faculty will contribute lists of evidence needed for each chapter. Faculty will review the previous self-study and the biennial reports as background. Dr. Alemanne and Dr. Most will take the next steps in the Libraries 2024 project at the Georgia Libraries Conference, collecting stakeholder input from working librarians and para-professionals. This data will be used to inform the self-study as well as MLIS program strategic planning for the next accreditation cycle.