

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting

Date: 9/22/2021 **Time:** 9:30 am **Location:** TEAMS Video Conference Meeting

Departments/Participants/Groups/Agencies Represented: Dr. Alemanne, Dr. Carruth, Dr. Choi, Dr. Colson, Dr. Drouillard, Dr. Most, Ms. Peacock, Dr. Ren, and Dr. Yang.

Primary Outcomes: Updates from University, Graduate Executive and College executive committee meetings and the Faculty Senate were presented. The different departmental committees presented their progress reports. Reminders of key upcoming dates were offered. Discussion over how to facilitate student advising and registration for spring and summer 2022 took place. Dr. Most distributed the accreditation virtual site visit schedule to the faculty and discussed key talking points the faculty members might want to prepare.

Actionable Items/Planned Follow-up: Faculty and staff can expect the third of five scheduled salary adjustments to appear in their February paychecks. The new graduate admissions application platform is expected to be used for all applications for Fall 2022 admissions. The existing platform is being used for January 2022 Spring admissions applications. The COEHS Department Heads are working on developing the rubrics that align with the new faculty evaluation model. Drafts should be ready for faculty review in November 2021. Faculty should plan to review the outcomes of our diversity reading on their teaching in November. Faculty will work with Danielle Jones on how she can best support advising for all MLIS students for Spring and Summer 2022. The Assessment Committee met earlier in September and Dr. Most will use the results from the 2021 assessments to inform the MLIS Institutional Effectiveness Report and Plan, due Sept. 30. COEHS is currently testing a new assessment platform to replace LiveText college-wide. MLIS is planning to adopt this platform in Spring 2022 if the tests are successful. Dr. Drouillard is testing the platform this fall in MLIS 7000 to make sure we can work with it. Tenure & Promotion and third year review dossiers are due to the departmental committee on Sept. 22. Associate Dean Warner will meet with and support the committee as they conduct their review of the dossiers.