

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Interim Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 08.13.2014 **Time:** 10:00am-12noon; 1:00pm-3:30pm **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Drouillard, Dr. Most, Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

Primary Outcomes: _____ Minutes of the May 6, 2014 faculty meeting were approved as edited. Departmental Activities for AY 14-15 were scheduled. Departmental and College committee assignments for the year were made. Committees appropriate for student and alumni participation were identified. Discussion of committee goals commenced. Reporting of committee and departmental activities from Summer 2014 was provided. Planning for the annual GaCOMO conference continued. Survey data from Spring 2014 surveys of program stakeholder groups was presented. _____

Actionable Items/Planned Follow-up: _____ DLIS faculty meetings will be held on the second Wednesday of each month. Faculty retreat sessions on specific topics will be held every Wednesday through September 2014. _____ Relevant survey data will be reviewed during each retreat session as part of the MLIS Program Evaluation Cycle. _____ Committee chairs will prepare for their annual work cycle and will invite student representatives to participate as appropriate. _____