

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C+IT Program Meeting

Chairperson/Responsible Contact: S. Wiley

Purpose of Meeting: Discuss Program + Dept. Issues

Date: 3-29-14 Time: 10:30 Location: Conf. Room

Departments/Groups/Agencies Represented: LP, LL, DK, DD, EH, LS, HF, SD, EW

Primary Outcomes: LP presented departmental issues related to:

graduation information, merit pay; incompletes; new testing
requirements for initial cert candidates; reassigned time; credit
hr. production; class size;

SD presented update on Evaluation Task Force.

Actionable Items/Planned Follow-up: Graduation information placed in mailbox.

Merit pay available for review (not approved yet). Testing changes
will impact non-certified LM students. Reassigned time now
requires a form and will only be available once per year.