

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C&IT Program

Chairperson/Responsible Contact: E. Wiley

Purpose of Meeting: Regular Program meeting

Date: 2-23-16 Time: 10:30 Location: Conference Room

Departments/Groups/Agencies Represented: DK, LL, EH, LS, HF, EW, SD

Primary Outcomes: Discussed schedule for summer + fall 2016.

Textbook adoptions due March 15th,

Actionable Items/Planned Follow-up: HE will update schedule and submit to LP.

Complete textbook adoptions. Provide information for adjuncts
on adopting textbooks.