

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C417

Chairperson/Responsible Contact: L. Schmertzing

Purpose of Meeting: Web Update, Summer Schedule, Department beliefs/vision / IER-IEP

Date: 9/6/16 Time: 10:30 Location: Conference Rm

Departments/Groups/Agencies Represented: HF, EW, SP, DK, DD, EH, LS, LL, LP

Primary Outcomes: investigating LM + ALA/AASL recognition - conflicting information on AASL/CAEP websites / concern for website errors - CLT - Summer schedule - on hold right now -
* need to discuss role of EW replacement -
* need to discuss Doctoral program - division of responsibilities to include replacement -

LS will circulate documents for Dept beliefs, etc for Review -

LL - IER/IEP due to Laws by Thursday - or no later than Monday -

HF - Grad School offering Graduate Symposium - Paper Presentations - Panel discussions, etc -

LL - suggested funding for graduate students to go to prof. conferences

Actionable Items/Planned Follow-up: Need to address errors on CLT webpage / Go online & check - Need summer schedule - after IER/IEP reports are completed - by end of Sept.
Replacement instructor for EDUC 9000 CIED 9100, STED 8960 - for Summer and Fall 2017

* Bring position descriptions to develop role for new instructor - LS will ask Dr. Pate about requesting position -

* Committee will work on dept. beliefs/ etc.

* LL will send template for IER/IEP

* LP - simplify IER/IEP - Key points / FAR due Jan. '17 / Adjunct time cards - Sept 15