

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C&IT

Chairperson/Responsible Contact: LS / EH

Purpose of Meeting: Fall/Summer schedules / PAAR

Date: 2-20-18 Time: 10:30 Location: Rm

Departments/Groups/Agencies Represented: LS HF EH SD LP LL DK

TH DD

Primary Outcomes: Discussed course caps/enrollment - Do 7090 as independent study - (Atomic Learning)
Large classes moving forward with EDS enrollment - Discuss admit # in future meeting -
• Discussion of publications - Discuss vendor booth at Childrens Lit Conference in March to promote programs -
Chromebook in LS office -

Actionable Items/Planned Follow-up: Discuss replacement instructor for D. Hill for 1 semester.
* Possible training on "Hannit" (Atomic Learning). Need extra instructor for 8400 this summer - 3 sections this summer - Add ⁷⁰⁹⁰ \$700 for Atomic Learning - LL override students in course

Add CLEO 9200-LG / check with award recipients - verify attendance - correct spelling of name - address - email -
SD - recommended R. Chang for position in dept. sp. traits for Publications