

MFT Program Policy on Graduation

Policy Availability

This policy is available to the public via the [Program Handbook and Policies](#) link on the [MFT website](#).

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The MFT program policy on graduation aligns with the [University](#) and [MFT Program](#) missions as well as [MFT program goals](#) and [Non-Discrimination policy](#). Through student support services, academic advising, and safe, respectful, and appreciative person-to-person faculty/student relations, the MFT Program is committed to providing an educational opportunity that culminates in successful graduation.

To graduate from the VSU MFT Program, students must successfully complete the following:

1. The MFT 60-hour curriculum, which includes 42 semester hours of classroom instruction and 18 semester hours of supervised practice.
2. a 3.0 cumulative institutional grade-point average (GPA) for graduation. No grade below a "C" is credited toward the M.S. in MFT degree.
3. Service Learning (Outreach and Shift Management)
4. Comprehensive Exams I and II
5. Documentation of 2 full years of liability insurance.
6. Accrual of 500 face-to-face client contact hours, signed by Clinic Director
 - ✓ 40% of which must be with couples or families
 - ✓ 100 hours of which must be at FamilyWorks
7. 100 face-to-face supervision hours with a AAMFT Approved program faculty member
8. Submission of the Internship Packet for any/all off-campus internships
9. Attestation from the GA File Master that the student's client files have been reviewed and that any necessary updates or corrections have been made.
10. All financial obligations to the University paid in full
11. Exit Survey
12. VSU Destination Survey

[Forms](#) and the [steps to apply for graduation](#) can be found on the [MFT website](#).

Graduation Process

Begin the graduation process at least two semesters prior to the anticipated date of graduation. Students may begin this process at the beginning of their 2nd year (assuming a 2-year program), which is three semesters in advance.

1. Obtain a Graduation Packet from the Registrar's office.
2. Complete the [Application for Degree](#).
3. Download and complete the [MFT Graduation Checklist](#).

4. Bring the Application for Degree and the MFT Graduation Checklist forms to your advisor to be completed and signed. **Note:** It takes time to review, complete, and sign students' forms. Submit these to the MFT faculty advisor as early as possible. You will be contacted when they are ready for you to pick up.
5. Make yourself a copy of all forms.
6. Take completed and signed forms to the Bursary, pay the (\$25) graduation fee, and get a receipt.
7. Take all forms and the graduation fee receipt from the Bursary to the Registrar's Office.