

## MFT Program Policy on Student & Faculty Background Checks

### Policy Availability

This policy is available to the public via the link to [Program Handbook and Policies](#) on the [MFT website](#).

### MFT Program Policy on Required Background Checks

MFT students and faculty have contact with children in the course of their training and clinical practice at FamilyWorks and/or internships. Therefore, and in accordance with the [VSU Minors on Campus program](#), all faculty and applicants accepted into the MFT program are required to submit a criminal background check that includes a sexual predator search. Background checks are not kept in students' permanent files in the MFT program; rather, they are retained in the [MOC office](#).

Notification that a criminal/sexual predator background check is a program requirement is published or referenced in the following places.

1. the [MFT webpage](#) at [Admission Requirements](#)
2. the *Welcome to the Program* email sent by the MFT Program Director to each student newly accepted for admission.
3. the *Admissions Information Letter* that the MFT Program Director sends to each newly admitted student along with instructions for how to get a background check.
4. the *MFT Clinical Training and Personal Disclosure Policy*, which is signed by all students at New Student Orientation.

### Procedure

Applicants accepted for admission to the MFT program will receive a link by email from the [MOC office](#) to which they go to sign up/give permission to have a background check done. Background checks must be renewed every four years. See the [Policy on Minors on Campus](#) for more detail about [Minors on Campus](#) requirements.

### Schedule for Update of This Policy

This policy will be updated as necessary, as COEHS, MOC, and/or program requirement change.