

Policy on MFT Program Admission

Policy Availability

This policy is available to the public via the link to [Program Handbook and Policies](#) on the [MFT website](#).

Admission Philosophy

MFT training requires a high degree of emotional and psychological stability, openness to a variety of perspectives, respect for the diversity of the human race and the diverse clientele with which students work, and some degree of self-awareness. The MFT Program actively (see *Policy on Student Recruitment*) seeks educated, motivated college graduates, professionals, and retirees desirous of earning a Master of Science from an accredited program. Prospective students are screened for these qualities during the personal interview. The MFT program adheres to the [VSU non-discrimination policy](#) in its admission practices.

MFT Program [admission requirements](#) can be found on the [Graduate School website](#) and the [MFT Program website](#).

MFT Admission Requirements

The MFT faculty has a responsibility to assure that the graduates the MFT Program releases to the public domain are qualified, ethical MFT practitioners. To achieve this, the Program maintains the following admission requirements:

1. a conferred baccalaureate degree from a regionally accredited college or university
2. an official copy of all college/university transcripts, undergraduate and graduate
3. a cumulative minimum undergraduate grade point average of 2.75
4. Graduate Record Exam (GRE) with a minimum score of 146 on the verbal section or 3.5 on the analytical writing section OR Millers Analogies Test (MAT) with a minimum score of 393.
5. three references
6. an essay describing professional goals and reasons for choosing the MFT field and VSU's MFT program
7. personal interview with an MFT faculty member
8. complete the following, as required by the [Office of Minors on Campus](#) (MOC)
 - print, sign the [Code of Conduct for Authorized Adults](#), put it in an interoffice envelop and send it to Sheree Hudson at COEHS in the Office of Clinical Experiences and Certification the program
 - sign consent to have a criminal background check that includes a sexual predator search. Go to https://background.hrtrucheck.com/br_login.php. Use **Access Code: MOC**
 - take the online MOC training (once students are admitted, the office of Office of Clinical Experiences and Certification will send them a Lawroom link to the training)

Admissions Procedures

All faculty and staff participate in review of prospective students' application packets and face-to-face interviews for admission. This usually occurs between the months of March and June for the program's Fall-only admission. The program also adheres to all VSU Graduate Studies Admissions Policies

1. The Clinic Director receives completed application packets from the Graduate School and assigns them to MFT faculty members on a rotating basis.
2. A faculty member(s) review the admission packet and decide if the student is eligible for an interview based on minimum eligibility requirements.
 - a. if eligible, the faculty member contacts the applicant and sets up an interview
 - b. if ineligible, faculty member informs the Graduate School that the program has declined to interview the student.
3. Faculty members interview prospective students
4. If qualified for admission, the faculty interviewer
 - a. notifies the Graduate School that the MFT Program is admitting the student
 - b. sends the new student a welcome email and a short letter requesting that the student send an email affirming the following:
 - i. the student's intentions regarding matriculation
 - ii. agreement to abide by the MFT Program diversity statement
 - iii. agreement to abide by the VSU Student Code of Conduct
 - c. pairs the student with an advisor
5. Upon receipt of the above described email, which is retained in the student's permanent file, the newly admitted student is sent a lengthy information letter, also retained in the student's permanent file, that reviews program requirements (pr), and provides important information (i) covering a number of areas, including the following:

Background Check (pr)	<u>Diversity</u> (pr)	<u>Student Code of Conduct</u> (pr)
MFT Orientation (i)	Registration (pr)	VSU Email Address (pr)
<u>GA-ships</u> (i)	<u>VSU 1Card</u> (i)	<u>Office of the Registrar</u> (pr)
<u>MFT Classes</u> (pr)	Business Cards (i)	<u>Books</u> (pr)
<u>Parking</u> (i)	<u>Health Center</u> (i)	<u>Recreation Center</u> (i)
<u>Odum Library</u> (i)	<u>FERPA</u> (i)	Comprehensive Exams I & II (pr)
<u>AAMFT Ethics Code</u> (pr)	<u>FWorks Access</u> (i)	Carrying a FW Caseload (pr)
Service Learning (pr)	<u>LAMFT licensure</u> (i)	Post-Grad Requirements (i)
Standard Curriculum (i)	Degree Portability (i)	Client & Supervision Contact (pr)
Use of <u>Time2Track</u> (pr)		

Probationary Admission

Applicants can be admitted to the MFT Program on a probationary basis when the MFT faculty has reason to believe that the student is able to do graduate-level work and may do well in the

program even though he or she does not meet the minimum requirement for one or more of the admission criteria (GPA, GRE or MAT, interview, essay, references). Students admitted on a probationary basis must maintain a 3.0 GPA for the first semester of work, regardless of semester hours attempted. Failure to do so may result in dismissal from the program.