**Requirement Checklist**

**ELED 4790 Student Teaching in Elementary Education**

**Name School Grade**

**Observations by University Supervisor**

(Minimum of 3 formal observations; 2 must be completed before midterm. Record dates.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Lesson** | **Content Area** | **Date** | **How to Submit** | **Conference**  **Completed** |
| Initial |  |  | LiveText |  |
| Mid-term |  |  | LiveText |  |
| Final |  |  | Paper Copy |  |
| **\*Summative Evaluation- University Supervisor Submits to LiveText** | | | | |

**\*The University Supervisor, Mentor, and Teacher Candidate will conference after the final observations to collaboratively complete a summative assessment which will be submitted to LiveText by the University Supervisor.**

**Videotaped Self-Assessments**

|  |  |  |  |
| --- | --- | --- | --- |
| **Lesson** | **Content Area** | **Date** | **How to Submit** |
| Initial |  |  | LiveText |
| Mid-term |  |  | LiveText |
| Final |  |  | Paper Copy |

**Formal Observations by Mentor Teacher**

|  |  |  |  |
| --- | --- | --- | --- |
| **Lesson** | **Content Area** | **Date** | **How to Submit** |
| Initial |  |  | LiveText |
| Mid-term |  |  | LiveText |
| Final |  |  | Paper Copy |

**Solo Teaching**

\_4 weeks of total full-day planning & teaching, 20 consecutive days: Dates

\_2 weeks (of these 4 weeks) total full-day planning & solo-teaching, 10 consecutive days.

**Other Requirements**

Letter of Introduction

Instructional Schedule (submitted on time per university supervisor instructions)

Lesson Plans (submitted on time to LiveText and emailed to university supervisor)

\_\_\_\_\_\_\_ Impact on Student Learning

\_\_\_\_\_\_\_ Dispositions Forms (self, mentor, and university supervisor)

\_ Adherence to The Code of Ethics (Georgia Professional Standards Commission)

Refer to ELED 4420 course requirements in relation to the ***edTPA Portfolio.***