

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(11.29.2018)

Attendance: Dean Oliver, Don Leech, Barbara Radcliffe, Sonya Sanderson, Linda Most, Karen Rubin, Kate Warner, Leon Pate, Shirley Andrews, Natalie Kuhlmann, Renee Whitmer, Keith Waugh, Deborah Marciano, and Alma Young

Meeting called to order by Dr. Oliver at 3:00 pm.

Approval of Minutes: The minutes of the previous meeting (November 8, 2018) were approved as corrected.

Executive Committee-Holiday Party: The committee discussed this year's holiday party arrangement. The party will be hosted by Dr. & Mrs. Oliver. Dr. Oliver will provide more information about the date and time of the party at a later time.

Presidential Speaker Committee: Dr. Marciano volunteered to serve on the Presidential Committee for nominees for Presidential Award.

Presidential Excellence Award: Dr. Oliver informed the committee that the candidate applications are due by MLK Day (January 21, 2019). Dr. Oliver asked the committee members to recommend someone and to ask faculty members to apply for the Excellence Award. There is a \$500 stipend available with this award.

Dr. Most and Dr. Leech will work on the committee. Dr. Leech will send out an email soliciting for help.

Schedule Compression (10-2): It has been noticed that on campus courses are not often offered during the hours of 8:00 am – 10:00 am and after 2:00 pm. Dr. Oliver would like for the committee members to provide him with the rationale to why the courses aren't available during those times.

Increase in online Courses: Dr. Oliver would like for the committee members to provide him with justification for online courses. Explain why students are taking online courses (use spring data).

Meeting Time Next Week: Dr. Oliver will ask Ms. Burch to email us later with the date and time of our next meeting.

Dr. Becky da Cruz: Dr. Oliver announced that Dr. Becky da Cruz will attend our next meeting.

New IRB Policy: Dr. Oliver announced that Ms. Ann Olphie will attend our next meeting to discuss the new IRB Policy.

COEHS Honors & Scholarships: Dr. Holliman provided an update on the Honors Celebration. The celebration is scheduled for April 23, 2019. The committee would like to have all students' names by April 1, 2019. It was agreed that beginning in the year 2020 we should try to plan the Honors Celebration closer to the graduation date. This will allow more family and friends an opportunity to attend the event.

The COEHS students can apply at the end of the semester for the scholarship. The close date is February 15, 2019. The committee will evaluate the applications.

There are no more funds available in the Sonny Martin Scholarship and Saralynn Sammons Scholarship.

Dr. Oliver will pursue the following awards:

- Dewar Endowment
- Mattie Dewar Scholarship
- Dorothy Dewar Scholarship

COEHS Committee Revision: Dr. Warner distributed the COEHS Steering Committee Organizational Chart. The Steering Committee will provide guidelines for the taskforce. A conversation about the committees ensued.

Other Announcements: Dr. Kuhlmann distributed the Dewar COEHS Organizational Chart and the compiled feedback on the restructure. The Executive Committee ensued in a discussion in response to the received feedback.

Meeting adjourned 5:00 pm

Respectfully submitted,

Melissa Nolley