

**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**  
**EXECUTIVE COMMITTEE MEETING**  
**(3.28.2019)**

**Attendance:** Dean Oliver, Barbara Radcliffe, Linda Most, Karen Rubin, Shirley Andrews, Corine Myers-Jennings, Natalie Kuhlmann, Renee Whitmer, Keith Waugh, and Alma Young

Meeting called to order by Dr. Oliver at 9:30 am.

**Approval of Minutes:** The minutes from the previous meeting were approved.

**Committee Structure:** The executive committee agrees that the beginning structure is good. The structure will consist of two representatives (senior and junior faculty member) per department. The faculty are elected (nominated or self-nominated). They will develop their own guidelines. Dean Oliver has asked Dr. Kuhlmann to prepare a list of the faculty for everyone to select from. An email will be formulated and sent to the faculty.

**Professional Development:** The executive committee discussed the organization of a committee for first year faculty to meet and begin discussions on how our college aligns with the university's guidelines. The new committee can be a learning community for the new faculty. They will need to have targeted meetings for their discussions.

**Experiential Learning:** The experiential learning will need to be developed and defined. A course will have to be proposed, and discuss what to do next. Dr. Oliver suggested at least three or four members on the committee. Dr. Radcliffe, Dr. Waugh, Ms. Young, Dr. Kuhlmann, and Dr. Warner are members of this committee.

**Strategic Plan:** Dean Oliver will email the new strategic plan to everyone, and schedule a meeting to discuss it.

**Partnerships:** Dean Oliver discussed with the executive committee the president's suggestion for our college to increase our impact with southern Georgia. Our college will need to work more with Mr. Darrell Moore. Prior to agreeing to other partnerships there will need to be a discussion amongst the committee to determine the partnerships we already have, and to be ensure the areas fit with our committees. The dean will follow up with individuals that are a part of the committee to receive more of an idea.

If there is a faculty member that is interested in working on a grant, then the dean will provide them the opportunity to have time to work on it. Dr. Kuhlmann will send out a list of available IRPs.

**Marketing:** The provost and dean are still in discussions about the dean-level positions, and he has concerns about the marketing associate dean position.

**Event Acknowledgement:** All departments will need to be sure to provide Dr. Kuhlmann with upcoming events that their department will be recognizing, and she will update the information to the website.

Meeting adjourned 11:00 am

Respectfully submitted,

Melissa Nolley