

**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**  
**EXECUTIVE COMMITTEE MEETING - Retreat**  
**(6.26.2019)**

**Attendance:** Dean Oliver, Don Leech, Kate Warner, Barbara Radcliffe, Tracy Burch, Leon Pate, Heather Kelley, Deb Marciano, Eugene Asola, Alma Young, Keith Waugh, Natalie Kuhlmann, Rhett Watson, Corrine Myers-Jennings, Shirley Andrews, Sonya Sanderson, and Renee Whitmer.

Meeting called to order by Dr. Oliver at 9:00 am.

**Introductions/Ice Breakers:** Committee members' introduction

**College Organization Structure:** Dr. Kuhlmann distributed the revised organization charts. A discussion ensued about the restructuring of staff and the task streamline process. There will be follow up communication with the staff and faculty before decisions are finalized.

**Advising:** The committee agreed to have an Advising Department representative attend an Executive Committee Meeting at least once a month.

**College Organization/Structure:** The committee reviewed and discussed the organization charts that were distributed. A conversation ensued about the upcoming changes to the 2020 department structure. Dr. Kuhlmann will follow up questions regarding the organization charts.

**Strategies for Developmental Organization:** Dr. Warner has prepared a document for the fall plan that includes the goals for the combined departments planning groups to complete. These goals will be how things are to be done in the future. There are three committees (Human Services, Initial/Advanced, and Leadership) that will take time over the summer to discuss plans and prioritization. A follow up meeting to discuss the time frame will be scheduled.

Some faculty members have already began working on a compiled planning document that will be distributed to their faculty in August.

Dr. Waugh will be working on a workflow plan template that will be distributed at a later time.

**Strategic Planning:** Tabled for another meeting date.

Respectfully submitted,

Melissa Nolley