

Dewar COEHS Meeting Documentation

Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: COEHS Technology Committee

Chairperson/Responsible Contact: Matt Carter (CSD)

Purpose of the Meeting: Scheduled Monthly Meeting

Date: 12/2/2015 Time: 11:00 AM Location: COEHS Dean's Conference Room

Departments/Participants/Groups/Agencies Represented: Matt Carter (CSD), Jiri Stelzer (KPE), Michael Sanger (SOWK), Ike Barton (IT), Lana Kim (MFT/Psyc/School Counseling), Jessica Graves (ECSE), Steve Downey (CLT), Jennifer Beal-Alvarez (MSRD), Amanda King-Spezzo (eLearning), Changwoo Yang (MLIS)

Primary Outcomes:

- (1) Steve Downey made a motion to accept 11.04.2015 meeting minutes. Jiri Stelzer seconded the motion.
- (2) Ike Barton (IT) provided an overview of how a virtual desktop interface system (VDI) could support online students' access to course-required software, as well as increase accessibility for on-campus students that have lab components. Discussed cost to benefit issues. Greatest concern - cost intensiveness at start-up. Benefits: increased accessibility to software applications for students and faculty and potential ROI in 3-4 years. On-going costs are not expected to exceed current costs to maintain computer labs. Steve has already spoken with several academic units about which course required applications would be most useful. In order to assess the potential to have enough critical mass for software utilization, committee members asked to go back to their departments to engage colleagues in this dialogue. Steve will create a Qualtrics survey for committee to vet before sending out.
- (3) Amanda King- Spezzo made a reminder of D2L Blazeview updates and subsequent monthly updates (1st and 3rd Fridays at 9 p.m.). Center for e-learning is offering courses to demo latest D2L updates. Blazeview and Go-View will be unavailable between December 18-31, 2015.
- (4) Reviewed recently submitted tech fund proposals. Jiri Stelzer raised question to clarify the types of tech needs this funding ought to support to mitigate continuous individual requests for laptops. Question hinges on larger issue of clarifying what specific role the tech committee is asked to serve. (i.e Are we to score each proposal before passing onto Dean's office?) Michael Sanger proposed creating and publishing a decision tree to clarify where specific tech funds should be submitted to. Jiri Stelzer proposed inviting the dean to provide parameters for fund requests and committee's role in the review process. Matt Carter will take existing proposals to the Dean for consultation on next steps.
- (5) Steve Downey provided update from last e-Learning Advisory Board mtg. He recommended: To centralize training initiatives and create an online teaching academy.

Actionable Items/Planned Follow-up:

- Matt Carter will take existing tech proposals to the Dean for consultation on next steps, and ask her to clarify parameters for future fund requests and the committee's role in the review process.
- Committee members asked to go back to their departments to engage colleagues in dialogue about software applications for potential VDI system.
- Steve will create a Qualtrics survey about most widely used software applications for committee to vet before sending out to COEHS faculty.

Revised 11/15/12