

Dewar COE Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COE.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: COEHS Technology Committee

Chairperson/Responsible Contact: Steve Downey

Purpose of the Meeting: regular monthly meeting

Date: 03/03/2015 **Time:** 1:00 pm **Location:** COEHS Dean's Conference Room

Departments/Groups/Agencies Represented: Adult & Career Education (Whisler); Communication Disorders (Carter); Curr. Leadership & Tech (Downey); Early Childhood & Special Educationo (Heckaman); Kinesiology & Physical Education (Stelzer); Library Information Sciences (Yang); Marriage & Family Therapy (Kim); Middle Grades, Reading, and Deaf Education (Beal-Alvarez); Psychology & Counseling (Browne); Dean's Office (Scott Grubbs); Campus e-Learning (King-Spezzo, Sundin); Campus IT (Cheevers, Ike Barton) ; Undergraduate Student Rep (Ajamian) ; Graduate Student Rep (Davidson)

Primary Outcomes: see accompanying notes from meeting

3/3/15

Tech Comm Mtg

① - minutes fr. last mtg accepted

② Guest Speaker - Ike Barton (Infrastructure)

- COEHS updates in Dec 2014 - replaced w/ Sysco

- h/o on VSU Network - solid stability

- Univ. Center update is next 3/20/15 weekend

- then Bailey Sci Center April 2015, Nursing May 2015

- STEM Center - separate project; currently no new equipment - will be existing HPs for now until

future funding

- has Master plan for whole campus - will email to Steve

(wired)

rebuilding on list
84 buildings

- Res. Halls - wireless upgrade planned (density is the challenge)

Phase 1

↓
separate plan from wired plan

- Phase 2 wifi rest of campus w/ future funding (coverage is challenge)

- Steve mentioned recurring theme of wifi by students in last year's survey

- 6-8000 devices on wifi; most in Res. Halls

- VSU has infrastructure budget (COEHS was 1/2 of budget) \$100k

- seeking PBC funding

- Steve asked about videoconferencing - supports multi-cast

- ea VSU Building is its own network (Philip Bishop)

- Mastalick affects our tech. recommendations to Dean

- addressed action items 14-2

- Ike explained virtual desktop (Thin Client)

- Psyc building - Thin Client good for SPSS

wifi and Master plan will help with 14-2 goal

③ Amanda

- Quality Matters retreat, 16 state representatives

- Making 2015-2016 Rubric, prof. dev., website updates

- will have webinar for univ. approaches;

(2)

currently no state-wide plan

- can get QM seal for programs

- 2 types of external reviews \$1000/course or \$150-\$250/reviewer

- both grant certification seal (meet QM standards)

- re-review every 2-5 yrs → quality of courses

- campus e-learning meets 1x/sem

→ instruction and design

(4) - Kelly asked about DL2 features and options

→ req, sugg, recommended standards

- Amanda said it depends on USG / group

- Kathy - data from training data base to Dig. Measures for fac is in the plan

- on "Art's" to-do list (as of 2/3/15)

- Kathy will follow-up for next mtg

(5) Steve - Recommendations to Dean

- #14-3 Steve will chat w/ Dean about budget lines for tech

- we will revisit professional dev. until Fall 2015 per CAEP's preferences

Xavier - dean met with CAEP about technology (?)

Steve - will add more details for Prof. Dev. discussion for 14-5

- Amanda will get info on # online courses for

2013-2014 v. 2014-15 a) new courses (fr. F-to-F to online/hybrid)
b) total # courses

- how do we want to

articulate our annual progress with recommendations

- discussed how to document our actions regarding recomm. across time (lack of control over final decisions)

- perhaps Excel sheet with goals/recomm and actions for each across mtgs

(6) Steve - 2015 Recommendations (h/o)

- Director/Assoc. Dean to spearhead Tech Comm items

- committee could create job description

- needed for progress on Tech Comm items

Kelly - many items deal w/ training - Dept head / Director's job to figure out logistics of Tech Comm ReComm.

⑦ Tech. requests from departments

- MSRD: small laptop set on cart; clickers;
- Smartboard in COETS 2147
- Amanda + Xavier gave feedback

⑧ Discussed which COETS labs were updated / in line (Xavier's h/o from 2/3/15)

- Xavier will email master computer lab list to Steve

⑨ #14-3 - keep as item

#14-4 - survey every 3-yrs of staff / stud.

- updated enough to stay on top of tech priorities?
- referred to last pg of survey w/ 12-item ranking
- this item mandated by CAEP

Steve - encouraged feedbk on action items via email

#14-6 - correlation between quality of online courses and student #'s/retention?

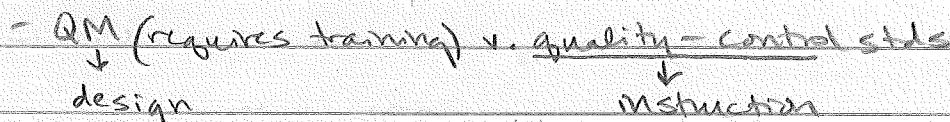
- Steve use review results as recruitment tool

Amanda - trying to embed QM seal into BV courses

- BV doesn't accept emblems

Kelly

Peer-review process



- Maybe separate Sol process for online courses?
- must be backed by Provost
- embed Sols into courses (pops-up when students

#14-7 - someone volunteer to re-write log in) progress update (Matt)

ended @ 2:45pm