

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: COEHS Technology Committee

Chairperson/Responsible Contact: Matthew Carter (CSD)

Purpose of the Meeting: Monthly meeting to discuss technology request rubric and review 2015 tech plan

Date: 2/25/2016 **Time:** 3:00 PM **Location:** COEHS Dean's Conference Room

Departments/Participants/Groups/Agencies Represented: Matt Carter (CSD), Jason Gaskins (IT), Vesta Whisler (ACED/OAT), Joe Newton (IT), Sterlin Sanders (IT), Lana Kim (MFT), Danny Smith (eLearning), Steve Downey (CLT), Jennifer Beal-Alvarez (MSRD)

Primary Outcomes:

1. Approve meeting minutes from 1/29/16. Michael Sanger motioned to accept. Jennifer Beal Alvarez seconded the motion.
2. No E-learning updates announced.
3. Approved COEHS Technology Request Rubric. Steve Downey motioned to accept. Vesta Whisler seconded the motion.
4. VDI update from Joe Newton and Steve Downey. Steve discussed viability and pilot testing for value usage after Spring Break. Faculty who are interested should provide information regarding the course number and software. Programs that are processor intensive not applicable for VDI (i.e., video editing). Programs/applications that require tight controls would be strong candidates for the VDI.
5. Reviewed the 2014-15 COEHS Technology Plan

Actionable Items/Planned Follow-up:

1. 2014-15 COEHS Technology Plan:
 - Need updates from Sterlin Sanders regarding Action items #14-1 and 14-2.
 - Action item #14-3, Matthew Carter will confirm existing budget with the Dean.
 - Action item #14-4, need to clarify which VSU unit is leading the initiative to develop a multi-level technology related professional development program for faculty. Steve Downey will see if the COEHS Professional Development committee would like to collaborate on sending an email to Sherry Gravett about this.
 - Reroute Action item #14-5 to the Dean's office.
 - Action item #14-6, need update from e-learning on number of courses certified by Quality Matters. Administrative discussions about CBE (Competency Based Education) includes the use of QM Certifications. Reroute response to incentivize QM certification to the Dean's office.

- Action item #14-7 cycle off?

Revised 11/15/12