

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(9.20.2018)

Attendance: Dean Oliver, Barbara Radcliffe, Sonya Sanderson, Corine Myers-Jennings, Don Leech, Kate Warner, Leon Pate, Keith Waugh, Shirley Andrews, Renee Whitmer, Natalie Kuhlmann, Karen Rubin, Alma Young

Meeting called to order by Dean Oliver at 9:00.

Approval of Minutes: Minutes for August 16th and August 30, 2018 approved with changes

Recruitment Idea: Dr. Warner stated that some of her faculty shared concerns of the location of the upcoming recruiting events. They would prefer to attend more local places within our 41-county areas (community colleges & high school).

It was discussed that there needs to be a presence for our online programs and an alumni representative at the recruiting events.

The committee discussed several options of possible recruiting tools. It was discussed to host more events for the involvement of students, teachers and parents. Dean Oliver suggested the possibility of having a “Valdosta Night” (families and students are hosted). Other events/opportunities of recruitment that were discussed by the committee are:

- Probe Fair
- Social Media-utilizing a website that would suggest VSU while searching other sites. This is costly but effective
- Information distributed to school counselors and Chambers of commerce

Dean Oliver would like to have a meeting with everyone to discuss a plan prior to January.

Summary of Faculty Survey on Restructuring: Dr. Kuhlmann reported the consensus of the survey (that was emailed to everyone) is that there needs to be more communication. Some people preferred to be given more time. The survey concludes that much of the discussion was about Psychology. Dean Oliver is going to share this information with the provost. A copy of the final draft will be sent out.

The Academic Strategic Plan suggestion is to have all faculty members serve as a mentor to all the students.

Leadership Academy: A list is to be provided to the provost office.

Recruitment and Retention (retention strategies for departments): Dean Oliver asked the committee to document what their faculty is doing and what they should be doing. This information is due to Dr. Leech by Friday, September 21, 2018.

Mrs. Whitmer mentioned her conversation with Mr. Mark McNalley (VSU Housing) regarding the Southern Scholars. She will share more details about this on a later date after she has had an opportunity to gather more information from Mr. McNalley.

Low enrollment elective courses over the last couple of years (do we have too many): Dean Oliver asked the committee to review our elective courses and provide him with a list of the courses that can be removed from our college.

Language in the Promotion and Tenure document: Dean Oliver is going to select a couple of faculty members for the review process.

Name change (gender, trans, etc): A policy regarding name change has been implemented. If students have questions/concerns pertaining to this, then direct them to Dr. Gravett.

Online cheating (do we use a system, turn it in): Dean Oliver would like to confirm with the faculty members that are teaching online courses that they are using the system. The dean would like for them to submit this information to him within the next week or so.

Best practices (High Impact): The faculty will need to submit their practices to Dr. Kuhlmann to be compiled into a chart. This information is due to her by September 28th.

Faculty mentoring/mentoring PD: The committee discussed whether it is worth having Professional Development on mentoring. The committee agreed to have training.

Strategic Planning Committee: There should be a faculty member from each department as representative on the committee. The department will choose a representative. The name of the representative is to be submitted from the department head to Dr. Kuhlmann.

VSU COEHS Day: The dean will contact everyone to request a representative.

Recruiting Event: Dr. Rubin along with her advising team will host an event for the Exploratory students on September 26th from 11:30 –12:30. The committee discussed, if the date of October 2nd is more convenient with everyone's schedule. The committee decided to have this event on September 26th. Everyone is invited to stop by for a few minutes to meet with the students. There will be a thirty-minute presentation.

We can have another recruiting event in October. Dr. Sanderson is willing to assist with the activities for this event.

Partnership Agreements: Dean Oliver and Dr. Andrews presented to the committee about the program Homework Help. We need a planning committee to work with Valdosta School District.

- Second Harvest provides food
- COEHS provides education/homework
- Southside Library identified 40 children that need this program. The program is available between 4:30 pm – 6:00 pm. Dr. Radcliffe has arranged her class schedule to allow some of her EDUC students the opportunity to participate with this program during the upcoming spring semester.

Education Week: Dean Oliver informed the committee that Education Week (website that focuses on k-12) is available for everyone. He suggested that students be advised to use it. (www.edweek.org)

Faculty Workload Meeting: Dr. Waugh requested a few minutes on the agenda to discuss updates from the Faculty Workload. Dean Oliver approved the request.

Budget: Dean Oliver informed the committee that Ms. Honey Coppage has suggested places within the budget that can be cut. The list for the one-time funding has been sent. These lists need to be returned to the dean.

Top Priorities: (new/replacement)

There will be a meeting to discuss the top priority items of this college.

Strategic Planning Meetings: Dr. Kuhlmann suggested having Strategic Planning Meetings prior to the Budget Meeting. She would like to have the faculty selection emailed to her by next Tuesday, September 25th.

Meeting adjourned 11:42 am

Respectfully submitted,

Melissa Nolley