

**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**  
**EXECUTIVE COMMITTEE MEETING**  
**(10.4.2018)**

**Attendance:** Dean Oliver, Barbara Radcliffe, Sonya Sanderson, Corine Myers-Jennings, Don Leech, Kate Warner, Leon Pate, Keith Waugh, Shirley Andrews, Renee Whitmer, Natalie Kuhlmann, Karen Rubin, Alma Young, Diane Holliman

Meeting called to order by Dean Oliver at 9:00.

**Approval of Minutes:** Minutes approved with no corrections

**COEHS Scholarship/Honors Night:** Dr. Holliman provided a list of the COEHS Scholarships. A discussion ensued of whether the department or committee should make the decision of the scholarship recipient(s).

A committee needs to be developed. The current members are Ms. Tracy Burch and Ms. Leah McLaren. There is a need for faculty to be on the committee. The department can select a faculty member to serve on the committee for at least two years. Department Chairs can serve on the committee too. Please send the name of the selected faculty member to Dr. Holliman and Mrs. Burch. The process and procedures should be written down to be passed along to someone else. Mrs. Renee Whitmer, Ms. Alma Young and Dr. Karen Rubin have volunteered to serve on the committee.

Dr. Holliman is going to contact the Foundation Department (Mr. John Crawford) to verify the accuracy of the scholarship descriptions, and to confirm the scholarships that are still active.

Dr. Holliman and Dr. Kuhlman will meet to discuss updates to the website.

**VSU Experience Recruiting Trips:** Dr. Sanderson distributed a schedule of upcoming recruiting trips. The committee discussed filling in some of the vacancies for representation to ensure that all events have proper representation.

Dr. Rubin has agreed to attend the Future Teachers event, and she will check with Mr. Caleb Jordan on his availability to attend.

**Distinguished Alumni Dinner:** Alumni (Bernard Lee Green) is being honored at the dinner on October 19, 2018. Dean Oliver will forward some information about the honoree.

**Strategic Plan:** Dr. Kuhlman forwarded the strategic plan to everyone prior to the meeting. Dean Oliver has suggested that the committee break into small groups to discuss the goals. Tracy can group the committees.

Meeting adjourned 10:58 am

Respectfully submitted,

Melissa Nolley