

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(11.12.15)

Attendance: Vesta Whisler, Charles Backes, Renee Whitmer, Natalie Kuhlmann, Kate Warner, Doug Farwell, Mike Griffin, Lynn Minor, Don Leech, Barbara Radcliffe, Corine Myers-Jennings, Sandy Trowell, Mizanur Miah, Linda Most, Lynn Adams, Michael Schmidt, Leon Pate, Randy Gladwin, Gina Doepker, Eugene Asola

Approval of 10-22-15 Minutes: The minutes from the previous 10.22.15 Executive Meeting were presented to the committee. After reviewing, Dr. Most moved to accept the minutes with minor changes and Dr. Backes seconded. No one opposed, no one abstained and said motion passed via consensus.

Curriculum Proposals: Several proposals were presented and discussed with the committee:

- **Adult and Career Education Curriculum Proposals** - Dr. Backes presented the committee with catalog changes related to assessments related to courses, as well as, prerequisite changes these are things we discovered during IER/IEP things that have needed to be changed. There are a total of four different changes (please see forum). Dr. Minor showed the committee these changes through the COEHS forum. Dr. Backes discussed the changes to the assessments. Dr. Whisler discussed the changes to the courses. Discussion ensued. Dr. Pate moved to accept the proposed changes. Dr. Leech seconded, no one abstained and no one opposed. Motion passed via consensus.
- **Health and Physical Education Curriculum Proposals** – Dr. Griffin provided a packet with the proposed changes (please see handouts). There are three new courses and two revised courses. Discussion ensued. Dr. Miah moved to accept the M.Ed. Program changes. Dr. Leech seconded, no one abstained and no one opposed. Said motion passed via consensus. Dr. Leech moved to accept Ed.S. Program changes and course deactivations. Dr. Most seconded, no one opposed, and no one abstained. Said motion passed via consensus.
- **M.L.I.S. in Library and Information Science Proposals** – Dr. Most provided the committee a summary of the changes that are on the forum (please see handout). The proposed changes are discussed throughout the handout. Discussion ensued. Dr. Griffin moved to accept changes. Dr. Warner seconded, no one opposed, and no one abstained. Said motion passed via consensus.
- **Psychology, Counseling and Family Therapy Proposal** – Dr. Minor provided the committee the catalogue changes for BA/BS psychology - Minor in Psychology (please see handout). Dr. Warner discussed the changes. Discussion ensued regarding these changes. Dr. Leech moved to accept the proposed changes. Dr. Schmidt seconded, no one opposed, and no one abstained. Said motion passed via consensus.

Bachelor of Social Work Proposal: Dr. Miah explained the Bachelor of Social Work proposal and reasoning behind it. Discussion ensued. This would begin enrolling students in the fall of 2017. Dr. Leech moved to accept Dr. Miah's proposal. Dr. Asola seconded, no one opposed, and no one abstained. Said motion passed via consensus.

2999 Data: Mrs. Kuhlmann presented enrollment for specific departments as well as 2999 data. The committee voiced concerns regarding those students who have done everything they need to do, but have not completed the steps to get admitted into their programs. Discussion ensued. Dr. Most brought the alcohol class requirements to the council's attention. The committee is going to try to bring this topic up in discussion all Department Head and Dr. Minor will attempt to discuss at the Dean's Council meetings.

Thomas University Education Career Fair - Mrs. Whitmer presented the committee with information regarding Thomas University's Education Career Fair. Thomas University has asked if our current CP students can participate in their career fair. Our students are already going to be out of the schools, on campus for mandatory Professional Development Day. Our career fair is next Thursday (11.19.15). Discussion ensued. Dr. Griffin moved that it is optional for our Clinical

Practice student to participate; however, they have to make up the day missed. Mrs. Whitmer is going to forward the flyer to the students for their consideration. Each student must communicate with their supervisor regarding this and they must have some type of document showing that they are there (to be determined by their supervisor). Mrs. Whitmer seconded, no one abstained and no one opposed. Said motion passed via consensus.

Part-time Faculty: Dr. Minor reminded committee of the need to work on this through their departments (adjunct faculty). Please then send to Dr. Minor.

Recruitment Database: Dr. Leech proposed having a recruitment database. This would be to invite students to come for a personal campus tour. Dr. Griffin and Dr. Farwell agree of the importance of this opportunity. Dr. Minor offered to bring this up in a discussion at the next Department Head meeting.

Dr. Pate inquired about the Dean's Council Meeting last week. Per the President, freshman application at up 100% (YTD) and Florida applications are up over 600%. Dr. Warner inquired about retention data for each department. We will have a task force working on it.

The issue was brought up regarding a breakdown between Central Advising and our Advising Center. Discussion ensued.

We have received an email from Amy Carter to bring students December 4th – 7th from 8:05-9:20 am.

Counselor Retreat: Assessment workshop needs to be scheduled in January for program faculty. This workshop will work with faculty in the development of assessments – program and student assessment will be used for program improvement plan. Please have possible dates at next department head meeting. We will schedule later time for more individual groups.

Presidential Excellence Awards:

Announcements: Please see agenda for announcements.

- CAEP – Dr. Minor provided the committee with a handout (please see handout). We will respond in April with our Selected Improvement Plan.
- PAAR – Dr. Minor reminded the committee these to be done completely different than previous years. They are not done until January.

Meeting adjourned at 10:50 am.

Respectfully submitted,
Jessica Pippin & Becky Wetherington