

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(11.10.16)

Attendance: Rey Martinez, Renee Whitmer, Doug Farwell, Don Leech, Lynn Minor, Barbara Radcliffe, Deborah Marciano, Ofelia Nikolova, Linda Most, Corine Myers-Jennings, Shirley Andrews, Sonya Sanderson, Diane Holloman, Herb Feister

Meeting called to order by Dr. Minor at 8:35 a.m.

Approval of 10-13-16 minutes: Dr. Martinez moved to accept the minutes from 10.13.16 with minor changes, Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.

Curriculum Proposals:

- Dr. Martinez – (please see handout provided). The ACED department would like to add a new course and modify three others. They would like to combine the OAT and the OAT/OBC. Dr. Minor expressed the need to add a note to omit or delete the online option on the change form. Dr. Most moved to accept the proposals and Dr. Marciano seconded. No one opposed, no one abstained and said motion passed via consensus.
- Dr. Myers-Jennings – (please see handouts provided). This is a request for a new course. A curriculum change form is needed. Dr. Leech moved to accept the proposal and Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.
- Psychology – Program requires certification before entering the program. Dr. Leech moved to accept proposal and Dr. Most seconded. No one opposed, no one abstained and said motion passed via consensus.
- Dr. Radcliffe – ABAC Collaborative – the MSRD department is adding Agriculture Education. Dr. Most moved to accept the proposal and Dr. Leech seconded. No one opposed, no one abstained and said motion passed via consensus.

Clinical Experiences and Certification: Ms. Whitmer reminded the committee that Professional Development Day is Friday, November 11th and next Thursday is Career Day. Fall 2017 Clinical Practice Applications will become available first day of Spring 2017 semester (January 9th).

Professional Improvement Plan: (please see handout) Discussion ensued regarding the Professional Improvement Plan; changes were made. Please check with legal affairs before dismissing a student. Dr. Nikolova moved to accept said changes and Dr. Martinez seconded. No one opposed, no one abstained and said motion passed via consensus.

Leave: There have been issues on campus with not documenting leave in ADP. This includes 10 month faculty. Requests for vacation need to be done in ADP. Dr. Minor asked that the committee notify her of out of office conferences, etc.

VSU P&T Policy: (please see handout) Faculty Senate met regarding this. Dr. Leech and Dr. Minor are requesting changes to the policy.

Faculty Evaluation Model (FEM): (please see handout) This model will allow more feedback. If you have any feedback, please send it to Dr. Minor by Monday.

Part-time Faculty: Dr. Minor sent out the adjunct spreadsheets. Monday or Tuesday of next week, the part-time agreements are due to Dr. Minor. Dr. Most reported the joint staffing form is newly revised by Sheree Adams.

Meet and Greet: Dr. Myers-Jennings provided a handout regarding a Meet and Greet and COMD department is hosting. The department sent invitations to 36 Freshmen and 46 Sophomores. It was suggested to put a flyer in dorms as well as an ad on MyVSU. This will send students a reminder through their email. It has been established that students want to meet before their junior year. This invitation was sent to any student listing CSD as their major.

Announcements:

- Dr. Leech reminded the committee of Future GA Educators Conference on November 15th. Several faculty will be presenting and 77 students are currently registered. This is a good way to showcase VSU. Nine other colleges/universities will be in attendance. 70 students have signed up for the tour following. We will have Ambassadors wear red shirts and name tags.
- Go in through Firefox to get a colorful Graduate Commencement Ceremony schedule.
- Please remember applications for Presidential Excellence Awards.
- TIES Conference is open to all this year.
- Aubrey Fowler was in the Valdosta Daily Times yesterday.
- Dr. Pickles was elected as superintendent in Madison County so ACED will be losing her.

Meeting adjourned at 10:33 a.m.

* Minutes taken by Wendy Miller.