

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(10.22.15)

Attendance: Lynn Adams, Linda Most, Don Leech, Lynn Minor, Mike Griffin, Kate Warner, Leon Pate, Renee Whitmer, Natalie Kuhlmann, Eugene Asola, Janet Foster, Doug Farwell, Ransom Gladwin, Charles Backes, Sandy Trowell, Deborah Briihl

Meeting called to order by Dr. Minor at 8:32 am

Approval of 9.24.15 Minutes: Dr. Warner moved to accept the minutes from 9.24.15 and Dr. Foster seconded. If anyone has any changes that need to be made, they are to give the paper copies to Jessica Pippin before they leave. No one opposed the motion and no one abstained. Said motion passed via consensus.

Curriculum Proposals:

- Psychology, Counseling, and Family Therapy - Proposed Curriculum Revisions: Dr. Warner and Dr. Briihl presented the committee with a packet of handouts regarding the proposed curriculum revisions (please see handout).
 - Discussion ensued regarding the deactivating the Clinical-Counseling Psychology track. Dr. Leech moved to accept the deactivation of program and Dr. Pate seconded. No one opposed and no one abstained. Said motion passed via consensus.
 - Discussion ensued regarding Current Undergraduate Outcomes (2008). Minor changes were made.
 - The information for the Minor in Psychology will be posted on the forum for committee members to review.
 - Discussion ensued regarding new course entitled - Counseling Gifted/ Talented Children and Youth (PSYC 6610). Minor changes were made.
 - Discussion ensued regarding Revised Course PSYC 7020 - Conditions of Learning. Minor changes were made.
- Dr. Griffin moved to approve all Psychology and Counseling curriculum revisions, Dr. Pate seconded. No one opposed and no one abstained. Said motion passed via consensus.
 - Discussion ensued regarding 2014-2015 graduate catalogue - MS Marriage and Family Therapy. Minor changes were made.
 - Discussion ensued regarding Marriage and Family Therapy Program - deficiency points changed from 4 to 3.
- Dr. Most moved to approve the Marriage and Family Therapy proposals and Dr. Leech seconded. No one opposed and no one abstained. Said motion passed via consensus.
 - Curriculum & Instruction/Educational Leadership Catalog Copy Proposals - Dr. Pate presented these changes to the committee (please see the forum). Discussion ensued regarding reasoning behind change is necessary. Dr. Most moved to accept the proposed changes and Dr. Asola seconded. No one opposed and no one abstained. Said motion passed via consensus.

- Request for New Course - Early Childhood and Special Education (ECED 3000) - Dr. Foster presented the new course to the committee. Minor changes were made. Dr. Pate moved to accept the course, Dr. Leech seconded. No one opposed and no one abstained. Said motion passed via consensus.

MSRD Program Deactivation Forms: Dr. Minor presented the committee with these forms as Dr. Radcliffe is not here. The memo included the deactivating M.Ed. in Secondary Education Program and M.Ed. in Reading Education Program. There are no students enrolled in these two programs at this time. Dr. Asola moved to deactivate these two programs and Dr. Most seconded. No one opposed, no one abstained and said motion passed via consensus.

CAPS Evaluation Date/ Principal Survey: Mrs. Kuhlmann presented each Department Head with data specific to their departments. She also submitted a summary of Eduventures Survey (Principal Survey) results (please see handout). 755 people total responded to the survey and most responses were from principals. Discussion ensued regarding the survey.

IERs/IEPs – Mrs. Kuhlmann has met with program coordinators. All those present reviewed one IER and IEP from one program. She has emailed the completed paperwork and results to the departments that were reviewed in the meeting. All IERs and IEPs are due to Michael Black next Friday, October 30th. Dr. Backes suggested having this as a workshop instead of a one hour meeting. Discussion ensued.

TOTY Panel: Mrs. Whitmer is trying to set up video conferencing. This specific request came from the DEAF Ed Department. They have students that would like to come but are unable. We are working with e-Learning because our building does not have that capability. If your department has students who are not local and would like to attend, please let Mrs. Whitmer know. Dr. Backes requested to have the TOTY presentation videotaped.

Dr. Minor informed the committee that 40 Teachers of the Year (TOTY) have provided their bios. These TOTY are also VSU alumni. The display is going to be on the wall across the restrooms in the bottom floor of Jennett Hall. The COEHS is going to send out invitations for the panel and reception. Each person invited can invite up to 5 people with them. We are also going to send out an online invitation for VSU. We have also ordered pins for them to be presented by the President.

Along with the TOTY Panel, we are having our Professional Development activities for our Teacher Candidates that day as well. Career Services is presenting that morning followed by mock interviews and a buffet lunch. Mrs. Whitmer reminded Department heads of the need for faculty members to serve as interviewers during these mock interviews.

Open House: Dr. Leech shared with the committee regarding Open House. Dr. Minor led the panel in the morning. Thank you to faculty and students that have participated. This is the best recruiting tool we have. That afternoon, we transition into the quad area and had a table set up. We had more people in the first 20 minutes than we did the entire time last year.

The COEHS have had several recruiting events in the last several years. We just went to the PAGE Recruitment. We are now getting ready for the next PAGE event on November 3rd. If you have any grad flyers that you would like for Dr. Leech to take with him, please get them to him quickly.

There is a graduate and professionals fair on November 5th. If you are interested please see Ms. Delores Hargett at Career Opportunities.

COEHS P&T Appeals Policy: Dr. Minor sent the wording of the appeals policy to the VSU attorney. She has not heard anything back as of yet, but as soon as she does, she will forward it to the department heads. She has presented the policy to the committee and asked if there were any changes. This is a due process appeal, not a content appeal. Discussion ensued regarding P&T processes and procedures and how the departments can help junior faculty.

LiveText Visitor's Pass for Reports: Dr. Minor presented the committee with instructions on how to access the GaPSC and SPA Review Reports. (please see handout). This is for your comprehensive review reports. Dr. Minor also demonstrated how to review said reports through LiveText for both GaPSC and SPA.

Others: please see the announcements on the agenda.

- I caught you caring for Ms. Blanche Thomas.
- There will be a Department Heads meeting next week (10.29.15) to discuss Innovation Grants.
- Be thinking about end of year spending. We will discuss this as a group.
- Honey Coppage would like the agreements for faculty as well. Please see that we have these as quickly as possible.

Meeting adjourned at 11:00

Respectfully submitted,
Jessica Pippin