

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(09.24.15)

Attendance: Lynn Adams, Linda Most, Janet Foster, Sandy Trowell, Barbara Radcliffe, Don Leech, Lynn Minor, Michael Griffin, Kate Warner, Leon Pate, Charles Backes, Renee Whitmer, Doug Farwell, Natalie Kuhlmann, Eugene Asola, Michael Schmidt, Melissa Grady, Mizanur Miah, Ransom Gladwin

Meeting called to order by Dr. Minor at 8:30 a.m.

Office of Field Experiences and Clinical Practice: Dr. Lynn Minor announced Jamie Bird has been asked to move to the Office of Admissions for Dual Enrollment. Renee Whitmer is now the Director of Field Experiences, Clinical Practice and Certification. She will officially beginning October 1st.

Curriculum Changes: Many of the committee inquired as to the timeline of the curriculum changes. It is suggested that the process will likely take a month before any Department Head would see these changes put in place. With the new COEHS forum in place for curriculum changes and revisions, this process is a little more extensive on our end.

- MAT in Music Education – Dr. Most moved to approve the new Master's in Music Education as written with minor typographical changes. Dr. Schmidt seconded said motion. Discussion ensued regarding edTPA, timeline of beginning first cohort, and field experience portion of this program. After said motion was approved, no one opposed or abstained. Said motion passed via consensus.
- Curriculum and Instruction/ Educational Leadership Catalog Copy Proposals – Dr. Griffin moved to accept the proposal as written. Dr. Leech seconded and discussion ensued regarding the dynamics of the proposal. Said motion was accepted. No one opposed, no one abstained, and said motion passed via consensus.
- Psychology, Counseling, and Family Therapy – Proposed Curriculum Revisions – Dr. Warner brought this forward to discuss this today; however, no handouts were provided. The proposal will be put on the platform this week to be reviewed by the committee. Discussion ensued.
- Request for New Course – Early Childhood and Special Education – Dr. Foster brought her proposal before the committee for discussion. Discussion ensued. This will be put on the forum to review.

CPAAE Update: Mrs. Kuhlmann provided each department with an enrollment update. Discussion ensued. If any department has a question, please see Mrs. Kuhlmann.

edTPA Policy & Eligibility:

- edTPA Policy: Dr. Minor spoke with Dr. Gravett regarding edTPA policies and eligibility. They both agree on the idea of allowing students to have an incomplete in order to allow the instructor to remediate the student and help them successfully pass their edTPA. This would be an option for the student, not a requirement. Discussion ensued. Dr. Minor requested that all Department Heads discuss this option with their faculty members and review the proposed policy.
- Eligibility: Mrs. Whitmer has the option to make students eligible for TPMS. We make students eligible, they receive an email, go to PSC account to access edTPA. We are submitting directly to Pearson this year and not through LiveText. Mrs. Whitmer is going to go ahead and make the FLED students eligible today because they are to submit two weeks earlier.

Georgia School Staffing Survey: Dr. Minor handed out survey just FYI.

Georgia Teacher of the Year Panel: Dr. Minor posed the idea of hosting a panel on November 13th from 1:00-2:00. We will open this opportunity to all students in a field experience and clinical practice. There will be a reception for the Teachers of the Year. Mrs. Whitmer will work on scheduling Professional Development Day at this same time for all Clinical Practice students.

Dean's Council Update:

- Tee Mitchell from the Admissions spoke about open house which is October 17th. Academic presentations will be held in the morning. Last year the COEHS had a panel of students who participated. Please identify an undergrad student from your department to serve as an ambassador on this day. We need a panel of 6 to 8 students. Please let them know they are typically here all day. Send the student's names, email address, and program to Dr. Minor by October 5th. The panel discussion is first, followed by faculty members who are willing to be there to answer any kind of questions they have. Please also provide a faculty member who is going to be meeting with prospective students. Discussion ensued.
- Campus Tours - Tee Mitchell advised the Dean's Council that campus tours are going to be held Monday through Friday from 11:00-1:00. Dr. Minor explained how often times prospective students and/or parents want to discuss with the programs coordinators. Tracy Burch of the Dean's office and someone from the FECF office will be the contact people to point prospective people in the right direction if no one is available in a given department within the COEHS. Please send the primary and alternate faculty member to represent your department to Dr. Minor as quickly as possible.

University Tenure and Promotion Committee: Mary Gorham- Rowan's term has expired and therefore, there is a vacancy on this committee. This person is normally also a member of the college level committee. However, they are proposing there be two different people who are on the college level and university level committee. Dr. Griffin suggested keeping everything the same as we have in the past - one from human services, one from education and one at large from the P&T committee to represent on the university level. Discussion ensued.

COEHS Committees: Committee members gave recommendations to Dr. Leech on updates for COEHS committees (please see handout). Discussion ensued regarding specific language. Please see handout for details. We may need to revisit the committee membership as well as the dynamics of the committee itself. Dr. Adams moved to accept recommended changes to COEHS Committee Guidelines with minor changes, Dr. Most seconded. No one opposed, no one abstained and said motion passed via consensus.

CAEP Update: Dr. Minor informed the committee that on Sunday, September 13th everything was submitted to CAEP. Our EPP will be presented to the commission. On October 23rd, Dr. Minor, Mrs. Kuhlmann, Mr. Grubbs, and Ms. Angie Gant with the GaPSC will be Bethesda, Maryland in person for the decision.

Other: Please see agenda for announcements

Meeting adjourned at 10:43 a.m.

Respectfully submitted,
Jessica Pippin