

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(07.14.16)

Attendance: Karen Rubin, Barbie Radcliffe, Don Leech, Lynn Minor, Mike Griffin, Renee Whitmer, Natalie Kuhlmann, Doug Farwell, Rey Martinez, Corine Myers-Jennings, Mike Schmidt, Leon Pate, Kate Warner, Sandy Trowell, Mizanur Miah

Dr. Minor called the meeting to order at 8:43 am.

Introductions: Welcome Karen Rubin. She is the new Director of Advising.

Approval of 04-14-16 Minutes: Dr. Martinez moved to accept the minutes with minor changes and Dr. Leech seconded. No one opposed, no one abstained and said motion passed via consensus.

Curriculum Revisions:

Curriculum Revisions for Curriculum, Leadership and Technology (please see forum): Dr. Radcliffe moved to accept the proposed changes to the curriculum revisions and Dr. Leech seconded. No one opposed, no one abstained, and said motion passed via consensus.

- Request for new course (RSCH 9999) for Ed.D. program: This request will reinstate Research 9999. The main reason for this is to better track credit hour production and hours researchers are working with their students. This change leads to catalogue revisions for LEAD and CIED courses. Discussion ensued. Minor changes were made.
- Ethics Entry Ed.S.: Students entering the program on or after July 1st must take the entrance exam. Change to request for a revised catalogue copy.

Curriculum Revisions for Adult and Career Education (please see forum):

- Online Workforce Training and Development Bachelors completion option: This will be in addition to the current traditional option the ACED department has. The only thing that is changing is the delivery. Dr. Martinez made a motion to approve the department to offer an online delivery option of the online Workforce Training and Development for the bachelor's completion in lieu of a curriculum revision and Dr. Pate seconded. Discussion ensued. No one opposed, no one abstained. Motion passed via consensus.
- Changes in Catalogue: Tabled.
- Curriculum Change for the OAT Program: Tabled.

CPAAE: Mrs. Kuhlmann presented each department with admission status for summer and fall 2016 2999 courses pertaining to their specific department. She also presented each department with completer information specific to their department. This completer/employment information is only for Georgia employment. Therefore any student employed outside of Georgia will not count.

Data Use for Strategic Program Improvement: This is completed once a year. Mrs. Kuhlmann presented the suggested template for Data Use for Strategic Improvement. She demonstrated how to access this template and how to use said template. This can be given to outside sources with a guest pass, through LiveText. Discussion ensued. The faculty will need to have this information analyzed and in LiveText by mid-September. Mrs. Kuhlmann reminded everyone to access

this through your old program account. Dr. Radcliffe moved to have this information due from faculty by September 12th and Dr. Schmidt seconded. No one opposed, no one abstained and said motion passed via consensus.

Mrs. Kuhlmann invited everyone to attend a LiveText update meeting schedule for July 26th from 1:00-2:00

2999/5999: Dr. Minor discussed 2999/5999 courses. They are proposing automating these courses. The question was posed, "What if we hired a staff position to take over 2999/5999?" This would also make it easy to implement changes. This person could include 2998 courses as well. Mrs. Whitmer moved to have the COEHS look into the option of moving 2999/2998/5999 courses from individual faculty members within each department to staff member in the advising center and Dr. Schmidt seconded. No one opposed and no one abstained. Said motion passed via consensus.

GA Power New Teach Awards: Dr. Minor informed the committee that the COEHS nominees are due on August 5th. They are asking us to nominate one male, one female and an alternate. This encompasses anyone who has completed any of our programs last year. They must have secured a full-time teaching position. Mrs. Kuhlmann is going to run a list of eligible candidates, including the GPA in the report as well.

Fall 2016 Commencement: Discussion ensued regarding different options for the upcoming Fall COEHS Commencement. The committee decided not to have a COEHS wide commencement unless the Graduate School was not going to have one.

Opening of Fall 2016: This week will continue as it has been done in the past. College Day is August 9th. Faculty will be back on the 8th. We normally have lunch and invite the President and Provost to attend and address the faculty. We will do this again this year. That is a good day to set meetings. Dr. Pate suggested having a person (probably the Dean) give the faculty a roadmap of where they are going. Introduction of new faculty will be at this time as well. Lunch will be provided. Discussion regarding what other types of topics everyone would like to be discussed that day ensued. Dr. Minor is going to email the list of possible sessions to the committee.

PT Faculty: Part-time Faculty will no longer be funded out of Academic Affairs. Instead they will be funded out of the individual colleges. The amount that was budgeted is based on previous years. Dr. Minor informed the committee of VSU's request to work with a mechanism that would keep up with the hours. Be thinking of a process which we can use college wide.

Other and Announcements:

- Farewell to Dr. Griffin. This is his last meeting. Dr. Sanderson is serving as Interim Department Head for KSPE.
- Dr. Pate went to GAEL with Dr. Leech and Dr. Radcliffe. Many people very happy with the COEHS teacher we have produced.
- Dr. Farwell announced Dr. Corbin's return. She will come back part-time to help with their department.
- Next meeting will be July 28th for college only.

Meeting adjourned 11:28 am.

Respectfully submitted,
Jessica Pippin