

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES  
EXECUTIVE COMMITTEE MEETING  
(03.24.16)

**Attendance:** Sandy Trowell, Linda Most, Rey Martinez, Michael Schmidt, Doug Farwell, Barbie Radcliffe, Don Leech, Lynn Minor, Mike Griffin, Kate Warner, Leon Pate, Natalie Kuhlmann, Renee Whitmer, Kelly Heckaman, Eugene Asola, Randy Gladwin

Dr. Minor called the meeting to order at 8:30 a.m.

**Approval of 3-10-16 Minutes:** Dr. Warner motioned for approval of 3.10.16 minutes with corrections, Dr. Asola seconded. No one opposed and no one abstained. Said motion passed via consensus.

**Curriculum Proposals:**

- Early Childhood and Special Education Curriculum Proposals: (Please see forum) There is a lot of overlap in these two bachelor programs. They are trying to get their field experiences more in line with the GaPSC. Pre-Kindergarten –Kindergarten in the student’s first professional semester, 4th grade -5th grade in the second, and 1st grade -3rd grade in their third. Dr. Heckaman presented a request for curriculum change in the BSED Special Education: Deaf Education (please see handout). Discussion ensued. Dr. Leech moved to accept the request for curriculum change, Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.
- Deaf Education Curriculum Proposal: (please see forum). This is a request for a curriculum change. The MSRSD Department had to change their program when the ECSE program changed their curriculum. Dr. Griffin moved to accept the change to curriculum and Dr. Most seconded. No one abstained, no one opposed and said motion passed via consensus.
- Music Education Curriculum Proposals: (please see handouts) Dr. Farwell presented the committee with requests regarding the below courses. Dr. Radcliffe moved to accept all proposed changes and Dr. Leech seconded. No one opposed, no one abstained and said motion passed via consensus.
  - MUE 3000 Request for Revised Course – The Department needed to take out the clinical experience portion of this course because of the pre-service certification requirement. Discussion ensued.
  - MUE 7100 - (please see handout) – A more descriptive title was necessary.
  - Seminar I MUE 7200 - (please see handout) – A change to the course number (from 7200 to 7101). The redistribution of course credits also allowed for the creation of a third seminar course.

- Seminar II/ Clinical Practice MUE 7102 - (please see handout) – Request for a new course – This is a capstone course. Discussion ensued. Dr. Minor suggested taking out any reference to edTPA throughout all documents. This would take in consideration any future changes to state assessments, also a curriculum change would not be required again if said assessments did change.
- Psychology Curriculum Proposal: (please see handout) This is the creation of a minor that addresses substance abuse and treatment. The Department only had to add two classes that do not currently exist in order to create this minor. They are moving toward having students with addictions live in a dorm to further aid in rehabilitation. Dr. Most moved to accept the proposed changes and Dr. Martinez seconded with minor corrections. Discussion ensued. No one opposed, no one abstained and said motion passed via consensus.
- Curriculum Revisions for Social Work: (please see forum) Dr. Miah was not in attendance, Dr. Minor and Dr. Leech explained their understanding of the requested changes. Any language regarding rural communities was taken out. An additional curriculum change request was needed. Dr. Most moved to accept the request and Dr. Asola seconded. No one opposed, no one abstained and said motion passed via consensus.

**Clinical Experiences and Certification:** Mrs. Whitmer, since the last meeting all stakeholders were given an opportunity to make public comments on rule changes. The GaPSC has taken those comments to heart. They will not be voting on the rule changes until the summer at this point. While these changes are not happening now, they will undoubtedly occur. The changes will not come so quickly now at this point giving us more time to prepare. The GaPSC has listened and will respond to our individual comments.

The Clinical Practice deadline for us to get back to the schools is the 24<sup>th</sup>. We are also moving forward with mentor applications and are still collecting this information.

**CPAAE:** Mrs. Kuhlmann passed out data specific to each department -

Title II data regarding Ed prep programs/ providers, GACE content assessment pass rates for GA from 2009 to 2014, 2999 Ed course enrollment and 5999 enrollment since 2011 was also provided.

Mrs. Kuhlmann explained that the out of 172 students enrolled in undergrad 2999 only approximately 18% of students have been admitted into teacher education. Mrs. Whitmer explained the difference between getting an "S" and being admitted. Discussion regarding 2999 students ensued. A required 2999 seminar for all students was suggested. A meeting with the 2999 instructors was also suggested.

Sub area data on GACE content assessment was also provided- this is for admitted candidates only.

**Spring 2016 Commencement:** Dr. Minor presented the committee with a handout regarding how the procession will be conducted for the COEHS convocation. (Please see handout). This is for the undergraduate convocation. The reception will be in the pedestrian mall walkway. Dr. Andrews has

been in contact with the Marshalls and most of them have agreed to do both ceremonies. JT Cox and Dr. Martinez will share the responsibilities of announcing the graduates' names. We do not have timelines yet. Dr. Minor had to make the executive decision to make Mara the banner carrier and the convocation speaker because only one student gets the Presidential Award. The COEHS will also recognize Kelsey for being the only student to receive a 4.0. Please send Dr. Minor all department rolls of faculty you expect at graduation no later than April 8<sup>th</sup>.

**Deans Council Update:** Dr. Minor provided the committee with updates from the Deans' Council.

- VSU has had two different groups on campus - the advising group and the extended learning programs group. The overall perspective is that our university needs to have a specific vision on how we are going to accommodate distance learning so that resources can be provided efficiently. There is no centralized vision as to what we want advising to look like for the university. The other message from both groups was that we cannot keep going about business the way we are doing it now and survive (as in without a coordinated effort). Both groups were however, very impressed with our faculty.
- There is a new seat analysis tool. It is going to be live on April 1<sup>st</sup>. It will give you predictions for enrollment. It is geared more toward general curriculum. The idea is that you should be able to predict your courses. When the seat analysis notifies you of your evaluation, you should be able to tell Patrick at the registrar's office and he will make it live then.
- VSU is reevaluating the process of hiring adjuncts and it looks like they are moving toward making this a completely online process. They want to put ads in the Chronical. Adjunct pay will remain the same as of right now until we can see how many students we have. All budgets for adjuncts are now coming toward the college. Please go ahead and send Dr. Minor summer contracts now.

**End-of-Year Spending:** Requisitions due to the Dean's office tomorrow. We need these so we can get the money spent appropriately. All requested items have been approved thus far. The COEHS has proposed an Apple digital environment in this building (room 2144). This will be phase I. We are requesting that Apple come in and do all of the professional development for this as well. Dr. Pate raised the concern of the shift the schools (and workforce environments) seem to be making to Google Docs/Apps. Discussion ensued. There will be a two day workshop this summer for faculty on the Apple information.

**Open House - April 2:** Open House for undergrad programs will be held on April 2<sup>nd</sup>. The Dean's Office will need a list of your student and faculty representatives as quickly as possible. We will have the student panel followed by the carousel, as was done last year. Dr. Leech will work on a diagram. Please send these lists to Dr. Minor by Tuesday.

**Other:** Dr. Minor shared with the committee information regarding ABAC's request to establish an MOU to offer agricultural education at ABAC with VSU's assistance. Their students will complete their existing bachelor degree in agriculture. Once they graduate, we will submit for approval to add concentration of Agriculture Ed in our MSRD Department. Some of these could be distance

learning. The presidents from ABAC and VSU sat down and collaborated together, along with members of the USG and GaPSC.

**Announcements:** please see agenda.

Dr. Martinez announced ACED will be hosting the 23<sup>rd</sup> annual conference on April 15<sup>th</sup> & 16<sup>th</sup>. They have changed the conference for this year. In the past it had been an open conference. However, this year they are addressing very strategic issues and will be an invitation only conference. They will not deny people who simply want to come. It will not cost anything for participants. It will be held downstairs in the COEHS Building.

Meeting adjourned at 11:05 a.m.

Respectfully submitted,  
Jessica Pippin