

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(02.09.17)

Attendance: Christia Williams, Sandy Trowell, Barbara Radcliffe, Lynn Minor, Leon Pate, Rey Martinez, Shirley Andrews, Natalie Kuhlmann, Deborah Marciano, Linda Most, Corine Myers-Jennings, Karen Rubin, Sonya Sanderson, Doug Farwell, Renee Whitmer, Ofelia Nikolova, Diane Holliman

Meeting called to order by Dr. Minor at 8:31 a.m.

Approval of 01.26.17 Minutes: Dr. Martinez moved to accept the minutes from 01.26.17 with minor changes and Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.

Curriculum Proposals:

MLIS Curriculum Proposal: Dr. Most presented the committee with the MLIS Curriculum Proposals (please see the forum). Discussion ensued. Dr. Pate moved to accept the proposal and Ms. Whitmer seconded. No one opposed, no one abstained and said motion passed via consensus.

KSPE Curriculum Proposal:

- Dr. Sanderson presented the committee with the KSPE Graduate Curriculum Proposal (please see forum). Dr. Most moved to accept the proposal and Dr. Myers-Jennings seconded. No one opposed, no one abstained and said motion passed via consensus.
- Dr. Sanderson presented the committee with the BSED KSPE Curriculum Proposals (please see forum). Discussion ensued. Dr. Most moved to accept the proposal and Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.

MSED Curriculum Proposal: Dr. Radcliffe presented the committee with the MSED Curriculum Proposal (please see either forum or handouts). Dr. Martinez moved to accept the proposal and Dr. Most seconded. No one opposed, no one abstained and said motion passed via consensus.

DEAF Curriculum Proposal:

- Dr. Radcliffe presented the committee with the BSED DEAF Curriculum Proposal (please see either forum or handouts provided). Discussion ensued. Dr. Pate moved to accept the proposal with minor changes and Dr. Warner seconded. No one opposed, no one abstained and said motion passed via consensus.
- Dr. Radcliffe presented the committee with the Graduate Program DEAF Curriculum Proposal (please see either forum or handouts provided). Dr. Warner moved to accept the proposal and Dr. Most seconded. No one opposed, no one abstained and said motion passed via consensus.

ASL Curriculum Proposal: Mrs. Williams presented these changes to the committee (please see handouts). She explained each request in depth. Discussion ensued. Dr. Marciano moved to accept the proposals and Dr. Most seconded. No one opposed, no one abstained and said motion passed via consensus.

Clinical Experiences and Certification: Ms. Whitmer reminded the committee that the deadline for advisors to review Clinical Practice Applications was on February 7th. Please make sure your advisors have approved applications.

Professional Development Day will be held on March 22nd in Jennett Hall. Mrs. Whitmer is going to send out an invitation to the local schools administration and mentors. If you have practicum students who would like to attend, they are welcome too.

CPAAE: Mrs. Kuhlmann and Dr. Paine met with all the Program Coordinators for all initial programs last week to discuss PAAR. Things are moving along well.

COEHS Advising Center: Dr. Rubin reminded everyone that the background checks and insurance will be posted to Banner as soon as she is able. Please remind students that the background checks need to be purpose code "W".

If any department believes a workshop on exempting the program admission GACE through the ACT Residual would be beneficial for your students, please let Dr. Rubin know. She is more than happy to provide this type of service/workshop.

Dr. Rubin announced that Kyle Rudrow is the new advisor for the COEHS.

FERPA Release Form: Dr. Minor advised everyone that FERPA Release forms are no longer allowed to be completed at the advising level. They must be completed at the VSU level through the Registrar's Office. If you have someone come to you requesting information, you cannot speak with them until you speak with the Registrar. The old forms are no longer valid. Discussion ensued.

Summer Courses: Dr. Minor wanted to reiterate the need to examine your summer courses closely to make sure everything is going to make. Whatever is being scheduled needs to address the needs of the students. Doctoral courses are in a category of their own. If you have a course that does not look like it is going to make, please have a justification prepared if you intend to keep it open.

Dismissal for Non-Academic Reasons: Please send all documents supporting dismissal for non-academic reasons. Any information that is being used as support needs to hold merit. If you have an incident report for students, please make sure these are filed with Student Affairs. Discussion ensued.

Announcement/ Other: please see agenda for upcoming important dates.

- Dr. Rubin was congratulated on her "I caught you caring."
- The next Executive Meeting will be held on the February 23rd.
- Dr. Martinez announced that ACED is celebrating this month.
- Dr. Most announced an Arbor Day celebration for VSU held on February 16th.
- Dr. Most announced a PBC Meeting being held on February 17th.

Meeting adjourned at 10:27 a.m.

Respectfully submitted,
Jessica Pippin