

## **EXECUTIVE MEETING**

**(9/26/13)**

**Attendance:** Barbie Radcliffe; Corine Myers-Jennings; Jamie Bird; Michael Schmidt, Anthony Scheffler; Don Leech; Brian Gerber; Mike Griffin; Reynaldo L. Martinez, Jr.; Mimi McGahee; Jerry Seigrist; Larry Hilgert; Sterlin Sanders; Lynn Minor; Kate Warner, Festus Obiakor, Sandy Trowell, Lynn Corbin, Jack Rainer, Nanci Scheetz & Mizanur Miah

Meeting called to order by Dr. Gerber at 8:35 a.m.

**Technology Updates:** Sterlin updated on work orders received – total of 344 work orders completed between 8/29 – 9/26. He gave brief update on voice phone installations – ongoing. May need to use “two phones” for a while until provider issue is resolved. Dr. Rainer inquired about Word 2013 installation – moving for January 2014. All requests for this need to be addressed to Sterlin. Dr. Myers-Jennings mentioned problems with email (adobe documents). Sterlin said he would check on it.

Dr. Griffin complimented Sterlin regarding classroom issues that were addressed and resolved quickly. Very appreciative.

**Course/Curriculum Changes:** (Handouts were given) Discussions regarding curriculum changes to Psychology classes – Course 2998 passed at previous meeting. Will take Course 2700 off of the list; motion by Jack Rainor; seconded by Dr. Obiakor.

Dr. Nanci Scheetz then introduced some additional curriculum/course changes for the Deaf Ed programs. Dr. Obiakor requested a discussion about the different departments having different names for majors. Deaf Ed is under the umbrella of “SPED”. Dr. Scheffler noted that there is no Deaf Ed major – it falls under the SPED category. If Deaf Ed should be a “major”, then the process needs to be started now.

Dr. Minor recommended the addition of the following requirement for admission to the proposed M.Ed. and existing MAT in Deaf Ed: Provide documentation of a content concentration of 15 semester hours of academic content that conforms to the GaPSC preparation requirements of the content concentrations for middle grades.

All course changes will be reviewed and corrections/revisions will be made. All will be discussed at a later date.

**Homecoming Festivities:** Dr. Gerber gave brief report on activities planned for homecoming. Alumni receptions to be held on VSU campuses. COE Alumni reception on Front Lawn of Jennett Hall – Friday, 10/4 – 5:00 – 6:30 p.m. Encourage faculty to stick around.

**Strategic Plan:** Dr. Gerber reiterated to make sure direction of strategic plan matches new designation – mission. Ask all departments to send their department goals, ideas, accomplishments, etc. to Gerber by end of week (9/27) to present at meeting with President on 10/7. Dr. Griffin stated this needs to be

done at department level for accreditation purposes; need to hire a grant writer; beef up budget – faculty to finish writings and proposals. Dean’s level – funding to help.

**NCATE/CAEP:** Dr. Scheffler gave update on CAEP. Eleven people went to conference in Washington. All came away with a better feeling and more support for CAEP. VSU will be only public school in Georgia for CAEP pilot in 2015. Dr. Scheffler gave NCATE/CAEP Status Report handout as of 9/26. Very complimentary of faculty and staff for working diligently to get things ready. Work needs to continue. “You do it” or “We do it” mentality. Valid and reliable measures are critical in this process. Need to be very transparent. Dr. Gerber apologized for possibly not being as transparent as needed up to now – but will move forward with regards to transparency. Program is judged on the gain of students’ progress in learning. Dr. Rainer thanked Dr. Scheffler for the update and report and will now forward this report on to his faculty to promote.

**PAAR:** Dr. Minor gave update on PAAR. Webinar scheduled for 10/8 @ 1:30 in the Dean’s conference room. No pressure to participate – no changes this year but possible changes coming next year. She will send an email to new faculty with access to portal.

**IER’s/IEPs:** Do not have to address all outcomes. Have at least 2 – get 2 on rotation basis – not same 2 every year. Michael Black and the University Assessment Committee will be reviewing these and providing feedback.

**Gace Content Assessment:** Process is changing – working to get current student teachers eligible. Program decision is to make sure all candidates have had all courses and are ready to take GACE. She will help respond to any questions or problems. Dr. Obiakor asked if there were any test preps for GACE content. Ms. McGahee responded that advising center has tests – courses for preparation. Dr. Minor reiterated that the new GACE is more rigorous and there may be lower scores. Website has resources and things to do to help prepare. It needs to be documented that candidates have prepared.

**Announcements/Other Business:** Minutes from 8/22/13 meeting were reviewed and approved with minor changes.

With no additional items, meeting was adjourned at 10:30 a.m.

Respectfully submitted,  
Jessica Pippin