

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES

EXECUTIVE MEETING

(02/27/14)

Attendance: Barbie Radcliffe, Mary Willis (on behalf of Reynaldo Martinez), Jamie Bird, Kate Warner, Don Leech, Anthony Scheffler, Mike Griffin, Lynn Minor, Larry Hilgert, Leon Pate, Ransom Gladwin, Fetus Obiakor, Jackson Rainer, Mimi McGahee, Doug Farwell, Sterlin Sanders, Xavier Cheevers, Corine Myers-Jennings, and Mizanur Miah.

Meeting called to order by Dr. Leech and Dr. Scheffler at 8:34 a.m.

Approval of Minutes: The minutes from 02.05.14 were reviewed. Minor typographical errors need to be changed. Dr. Rainer motioned to accept the minutes and Dr. Pate seconded. No one abstained and said motion passed via consensus.

IT Update: Sterlin began the IT update with presenting the number of service incident reports our IT department has resolved for the month of February. He stated our IT department is has added two new hires. This was followed by the introduction of Xavier Cheevers; he will be filling Sterlin's position as the COE Support Technician. Sterlin is now the Assistant Director of IT Systems for VSU. Sterlin did express the desire to continue to make sure all technology is up and working properly in the COE. Members of the committee expressed their appreciation to Sterlin for his hard work and dedication to the COE over the past years and congratulated him on his new position.

Undergrad Catalog: Dr. Leech provided the committee with a Draft revised copy of the Undergraduate Catalog (please see handout). There were changes to be made drafted catalog copy. These changes include corrections to the wording of the catalog with regard to accreditation and who we accredited through. Music will be going to be a MAT program. Therefore, at this time it needs to be taken off for now because this is going to be for Fall 2014. ACED 2999 also need to be taken out. COMD will be taken out with regard to teacher certificates and the PSC. They are going to add the additional programs from the "other" 2998 will be for programs that do not involve teacher education and 2999 will be for students that are involved in teacher education. Please see handout for additional changes. Lengthy discussion regarding all changes ensued. Dr. Obiakor motion to accept undergrad catalog as amended and Dr. Radcliffe seconded. No one abstained and said motion passed via consensus. A second motion was made to create 2998 by Dr. Myers-Jennings and Dr. Minor seconded. No one abstained and said motion passed via consensus.

Approval of Online Reading: A motion was made by Dr. Pate to move the online reading program from hybrid program to a completely online program and Dr. Griffin seconded. No one abstained and said motion passed via consensus.

Faculty Workload: Dr. Leech provided the committee with a handout regarding the faculty workload (please see handout). Dr. Gerber has to turn it in to Dr. Danahar by March 6th. Please review and send it to Dr. Gerber, Dr. Leech and/or Dr. Scheffer. They will work on it and return it to the committee for final copies. Dr. Leech is sending out an electronic copy of the same.

Merit Pay: Dr. Gerber attended the Dean's Council. All departments will get a 3% increase to their budget. Each Department Head is to look over the past 6 years of evaluations and award merit pay accordingly. Each Department has the flexibility to award merit pay as they see fit; however, it has to be defensible and measurable. These increases will be effective for fall so these decisions need to be discussed now so it can be added to their contracts. Dr. Rainer requested setting up a meeting with Department Heads regarding merit pay and different strategies used. Dr. Gerber and Dr. Leech agreed to set up such a meeting.

FYI Items: Dr. Scheffler provided a printout regarding competency-based degrees.

Meeting adjourned at approximately 9:45 a.m.

Respectfully submitted,
Jessica Pippin