

## **EXECUTIVE MEETING**

**(01/09/14)**

**Attendance:** Reynaldo L. Martinez, Barbara J. Radcliffe, Sandra D. Trowell, Mimi S. McGahee, Anthony J. Scheffler, Brian L. Gerber, Michael R. Griffin, Lynn C. Minor, James L. Pate, Larry Hilgert, Jackson P. Rainer, Kathy L. Warner, Mizanur R. Miah, Lynn Corbin, Ransom Gladwin, Corine C. Myers-Jennings, Festus E. Obiakor, Jamie Bird, Natalie Kuhlmann, Doug Farwell, and Michael Schmidt

Meeting called to order by Dr. Gerber at 8:35 a.m.

**Approval of Minutes:** Dr. Pate motioned to accept the minutes from the 12/10/13 Executive Meeting with changes made; Dr. Obiakor seconded motion. No one abstained and said motion passed via consensus.

**Program Concentrations:** Dr. Scheffler discussed accreditation and how it is going to be used as a vehicle for change. The College of Education needs to clearly identify what degrees we have and the course of study (ask if their program makes sense). He is going to send this out electronically for everyone's review. The College of Education is trying to make this an accurate snap shot of what they have currently. Dr. Scheffler asked if everyone could have the changes to Ms. Kuhlmann by the middle of next week. While changes can be made later, we need to send one document to the Registrar's Office. Discussion ensued. If changes need to be made after these initial changes are made, departments will need to go through the proper channels. This is simply to be more consistent.

**Endorsement Requirements:** Dr. Minor prepared a written motion regarding endorsement requirements. Discussion ensued regarding the motion, endorsement programs and the procedure for the endorsement program. Dr. Minor proposed drafted motion; Dr. Obiakor seconded. No one abstained and said motion passed via consensus.

**Key Assessments:** Dr. Scheffler and Dr. Minor provided a hand-out demonstrating the current Key Assessment Measure for Initial Programs and proposed assessments. This applies to initial teacher preparation programs. They took the information provided to them and look at proposed key assessments. These assessments can be program specific, but this is just a snap shot of where we are as a college right now and possible ways to incorporate edTPA and TCKES.

**Educator Dispositions:** Dr. Scheffler stated the need to measure growth in educator dispositions. The College of Education needs an initial measure and an end measure to show the growth. We are moving toward the need to have validity and reliability.

### **Announcements:**

- Dr. Scheffler, Ms. Kuhlmann and Dr. Minor requested that everyone get their syllabi to Ms. Kuhlmann. They are working on getting them organized. The goal is to track themes within programs and evaluation programs. These syllabi need to be consistent and in line with the theme. Each department will need to show their sequence and defend their specific programs.
- Dr. Pate asked to put a writing task force on the agenda for next meeting.
- All other announcements listed on agenda.

Meeting adjourned at 10:00 a.m.

Respectfully submitted,  
Jessica Pippin