

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
DEPARTMENT HEAD COMMITTEE MEETING
(09.15.2016)

Attendance: Corine Myers-Jennings, Linda Most, Leon Pate, Karen Rubin, Barbara Radcliffe, Lynn Minor, Kate Warner, Sonya Sanderson, Renee Whitmer, Rey Martinez, Don Leech, Natalie Kuhlmann

Meeting called to order by Dr. Minor at 8:40 a.m.

Approval of 8.18.16 minutes: Dr. Most moved to accept the minutes with corrections and Dr. Warner seconded. No one opposed, no one abstained and said motion passed via consensus.

Budget: Dr. Minor presented everyone with a handout regarding permanent funding requests (please see handout). Each Department Head/ Director provided an explanation for each item requested.

Permanent Requests:

ACED: a faculty position for their OAT program and a one-time specific marketing campaign.

ECSE: faculty would like to do an extended recruitment campaign.

CSD: a replacement for Lynn Adams position. Dr. Minor is going to request that the position is still with the CSD department.

CLT: no requests

KSPE :

- CPR fee had been covered by the student. However, students are not paying this fee anymore. This would be a fee through which the KSPE department would pick up.
- Extra part-time - they are looking at approximately 11 hours that will need to be covered.
- Marketing added to the one-time expenditures

LIS:

- New Assistant professor - this will meet increasing demand for the program.
- Change in Dr. Drouillard's position - This is not a whole new position. It would be converting this associate professor from a 10 month to a 12 month faculty position.

MGED: all of the requests are related to the ASL program wanting to pursue accreditation. Our competitors are already accredited. We are not. This would allow us to compete with them.

PCFT: GA position – the online psychology major is a program that needs a lot of support. This advising Graduate Assistant would provide support of those students.

- this would also include \$46,000 for part-time
- this would be campus wide event

COEHS: a new associate dean position and COEHS recruitment were added to the permanent list, moving some GOML positions to permanent positions.

Discussion regarding prioritizing ensued. The listed prioritizations are as follows:

Permanent funding:

1. Accreditation

2. CAEP/SIP

3. Dr. Sanderson moved to add MSRD's ASL faculty position as the third prioritized item and Dr. Warner seconded. No one opposed and no one abstained. Said motion passed via consensus.

4. Dr. Sanderson moved to add all part-time number 4 on the list and Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.

5. Dr. Sanderson moved to 2999/5999 position number 5 on the list and ACED faculty position as number 6 and Dr. Radcliffe seconded. No one opposed, no one abstained and said motion passed via consensus.

6. New Faculty Position to ACED. (Included in previous motion).

7. Mrs. Kuhlmann moved to add student assistants for copy center as number 7, Dr. Warner seconded. No one opposed, no one abstained and said motion passed via consensus.

8. Mrs. Kuhlmann moved to put all marketing and recruitment items as number 8; this would include the advising PCFT GA, Dr. Sanderson seconded. No one opposed, no one abstained. Said motion passed via consensus.
9. Dr. Martinez moved to add an Associate Dean as number 9, Dr. Warner seconded. No one opposed, no one abstained. Said motion passed via consensus.
10. Dr. Warner moved to convert Dr. Drouillard to 12 month as item number 10, Dr. Sanderson seconded. One opposed, no one abstained. Said motion passed via consensus.
11. Dr. Warner moved to add the New Assistant Professor as number 11, Dr. Martinez seconded. No one opposed, no one abstained. Said motion passed via consensus.
12. Mrs. Kuhlmann moved for funding as the 12th item, Dr. Martinez seconded. No one opposed, no one abstained. Said motion passed via consensus.
13. Mrs. Kuhlmann moved for GOML funding conversion phasing as number 13, Dr. Martinez seconded. No one opposed, no one abstained. Said motion passed via consensus.

One Time funding:

1. Dr. Warner moved to replace the desks marketing and recruitment second, Dr. Rubin seconded. No one opposed, no one abstained. Said motion passed via consensus.
2. Recruiting and marketing (see previous motion).
3. Ms. Kuhlmann moved for all technology to be 3rd on list, Dr. Radcliffe seconded. No one opposed, no one abstained. Said motion passed via consensus.
4. Dr. Sanderson moved to add GACE as number 4, Dr. Rubin seconded. No one opposed, no one abstained. Said motion passed via consensus.
5. Mrs. Kuhlmann moved to add Summit attendance as the 5th item, Dr. Sanderson seconded. No one opposed, no one abstained. Said motion passed via consensus.
6. Dr. Sanderson moved to add the remodeling of the bathroom as item number 6, Dr. Radcliffe seconded. No one opposed, no one abstained. Said motion passed via consensus.

Dr. Sanderson moved to adjourn the meeting and Mrs. Whitmer seconded. No one opposed, no one abstained. Meeting was adjourned at 11:55 a.m.

Respectfully submitted,
Jessica Pippin