**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

**EXECUTIVE COMMITTEE MEETING**

**(5.14.2020)**

**Attendance:** Bernard Oliver, Kate Warner,Barbara Radcliffe, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, and Renee Whitmer, Alma Young, Linda Most, Hoa Nguyen, James Archibald, Ashleigh Stevens, Steve Downey, Corine Myers-Jennings, and Tracy Burch.
**Approval of Prior Minutes:** The minutes for 5/7/20 will be posted.

**Moves:** Dr. Warner updated every one of future moves within the COEHS. (IO faculty must be moved into the Education building by June 8, 2020. Social Work will be moving to Converse Hall. Special Education will be moving back to the Education building) She also asked for ideas about moving Babies Can’t Wait to the Health Science building. Discussion ensued.

OTHER:

**Fall Start Up:** Dr. Oliver asked the chairs to have discussions with their faculty about Fall semester. What is working or not working with online courses? What works best for students and faculty? Discussion ensued.

**End of Year Spending:** Dr. Oliver mentioned that there may be some surplus monies available and for the chairs to send Tracy their needs. These must be accompanied by justifications for the purchases.

**Faculty Evaluations:** Dr. Oliver reminded the chairs that faculty evaluations are due to him by May 15, 2020.

**Debbie Paine:** Dr. Oliver announced that Debbie Paine has accepted the Interim Department Head of Initial Teacher Education.

**Online Assistance:** Dr. Most offered assistance to anyone having issues with online teaching.

Clinical Externships: Dr. Myers-Jennings stated that due to COVID19 many externships are being cancelled. Discussion ensued.

**Community College Programs:** Dr. Archibald asked Dr. Oliver if the Provost has made any mention of the Community College Program moving forward. Dr. Oliver replied no, that he thinks the Provost has had more pressing issues with the COVID 19, budgets and such. He will ask about it in his next meeting.

**Meeting adjourned at 11:30 am**

Respectfully submitted,

Tracy Burch