

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(3.14.2019)

Attendance: Dean Oliver, Barbara Radcliffe, Sonya Sanderson, Linda Most, Karen Rubin, Shirley Andrews, Corine Myers-Jennings, Natalie Kuhlmann, Diane Holliman, Renee Whitmer, Keith Waugh, Kate Warner, Leon Pate, Kate Warner, and Alma Young

The Meeting was called to order by Dr. Oliver at 9:30 a.m.

Minutes from the previous meeting will be approved at a later time.

Marketing Ideas: Dr. Oliver asked the committee to identify professional organization. He would like for everyone to check their calendar for upcoming events, and make sure that we capture the moment. It was agreed by the committee to have a taskforce on marketing for our college. Dr. Warner suggested utilizing Creative Services to video a student to capture the moment. Ms. Young informed the committee that Career Opportunities is looking for on campus internships. We need to be sure that we are acknowledging teachers, principals, and superintendents. We will develop a series of meetings to discuss faculty professional development.

Upcoming meetings/events:

- March 26th – Office of Clinical Experiences & Certifications-Field Experience Meeting (Ms. Whitmer)
- May 7th- GAPHERD begins at 7:45 Dr. Oliver will be giving the welcome speech. (Dr. Sanderson)
- May 9th-Spring 2019 Public Library Directors Meeting, organized by the Georgia Public Library Service (GPLS) will be held in Valdosta at the new Willis L. Miller Library located on Julia Drive, the headquarters library for the South Georgia Regional Library System. The MLIS faculty will be providing an update on the program and interacting with the library directors to ask about their priorities for MLIS graduates. (Dr. Most)

HOC Grad Student Committee: The members of the executive committee agreed to this new committee. This is a new committee that will be made up of faculty members. They will be tasked with drafting charge for new Graduate Student Advisory Board as well as defining the membership and how members are appointed. Dr. Warner asked the committee to provide her with the name of a faculty member from their department that would like to participate on the AD HOC committee. Dr. Holliman agreed to be on the committee. Dr. Most recommended Dr. Nicole Alemanne from her department.

Program Coordinator/Director Responsibilities: Dr. Kuhlmann provided a draft of the responsibilities for the program coordinators and program directors. A discussion ensued. All revisions to the list of responsibilities need to be emailed to Dr. Kuhlmann

Meeting adjourned 11:10 am
Respectfully submitted,

Melissa Nolley