

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES
EXECUTIVE COMMITTEE MEETING
(2.28.2019)

Attendance: Dean Oliver, Don Leech, Barbara Radcliffe, Sonya Sanderson, Linda Most, Karen Rubin, Leon Pate, Shirley Andrews, Corine Myers-Jennings, Natalie Kuhlmann, Renee Whitmer, Keith Waugh, Deborah Marciano, Kate Warner, Alma Young, and Diane Holliman

Meeting called to order by Dr. Oliver at 9:00 am.

Approval of Minutes: The minutes from the previous meeting were approved.

Kid's Serve Too!: Dr. Kuhlmann distributed information about the webinar series "Kids Serve Too!" Dr. Warner explained how this webinar series designed to assist service providers and education professionals when working with military children and families.

Provost Requests: Dr. Oliver asked the committee members to review the email that includes the three requests from the provost, and to provide him with their feedback/response. The dean will maintain a record of the individual meetings. Please work with Dr. Rubin to make any necessary adjustments to your maps.

College of Education Meeting: The meeting is scheduled to take place on March 7th, Thursday, 12:00 pm – 1:30 pm in Jennett Hall. Dr. Gravett will attend to discuss the Workload. Dr. Smith and Dr. LaPlant will attend to discuss the reorganization. Dr. Smith has concerns about the budget and dean's structure.

Restructuring Map: Dr. Pate proposed to the committee the suggestion to move the MLIS program to it's on separate area. Dr. Most elaborated on the suggestion to provide more background. A conversation ensued on whether to restructure with four or five departments. Dr. Oliver will be meeting with Dr. Smith on either Monday/Tuesday of next week, and he will make Dr. Smith aware of the committee's decision in regard to the reorganization.

Banner 9 & APEX: Dr. Kuhlmann informed the committee that Banner 9 will be going live during the month of May. APEX will be available during the month of August. The admission to program links will not be available during the month of May. IT will be testing it during the month of March. Dr. Kuhlmann is working with IT on updating the application.

Free Pizza: Dr. Rubin distributed a listing of the department colors for the event on Friday, March 1st. The committee discussed the games for the event.

PAR Report: The last open lab with Dr. Kuhlmann will be Monday, March 4th, at 2:00 pm. The report is due on March 10th, Sunday.

Scholarship Award Committee: Dr. Holliman announced that the Award Committee is in the process of trying to find a more cost efficient method for the awards.

Search Committee: Dr. Oliver would like to have the department chairs to meet to get the search committee underway.

Partnership: Dr. Oliver asked the department chairs to encourage their faculty to participate with the Homework Afterschool Program that is located at Southside Library on Wednesday & Thursday from 4:30 pm – 6:00 pm.

Dr. Warner announced that she along with Dr. Waugh, and Dr. Myers-Jennings will be meeting next Friday, March 8th, to discuss the Community Research Center. Everyone is welcome to join the meeting. Anyone interested in participating, please email Dr. Warner for the location and time of the meeting.

Workload Policy: Dr. Waugh presented the committee with a Workload Policy draft. An email with this information has already been sent. Dr. Waugh would prefer to be emailed all questions or concerns regarding this draft prior to his meeting tomorrow. He will ask for clarification on the contact hours during the meeting.

HEP Grant: HEP (High School Equivalency Program) Grant- This grant will coincide with CAMP. There will be more information to come.

Scottish Rite: Dr. Myers-Jennings announced to the committee that the Speech and Hearing Clinic are in the process of obtaining a MOU with Scottish Rite.

Committee Structure: Dr. Warner has emailed everyone a draft of the committee structure. A conversation ensued about the revisions.

FGE: Dr. Leech distributed a document “Judges Needed” for the PAGE competition. This is a statewide competition for high school students that will take place on March 12th, Tuesday, from 2:00 pm – 4:30 pm in the COEHS building. They will provide the judges with a rubric. Please contact Dr. Leech, if you would like to be a judge.

The actual FGE event will take place on March 13th, Wednesday.

Meeting adjourned 12:45 pm

Respectfully submitted,

Melissa Nolley