**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**
**DEPARTMENT HEAD EXECUTIVE COUNCIL MEETING**

**(1-6-2022)**

**Attendance:** Karla Hull, Debbie Paine, Heather Kelley, Linda Most, Steve Downey, Crystal Randolph, Sonja Jenkins and Tracy Burch.

**Dean Candidate Search:** Dr. Hull announced that four candidates will be interviewed and asked for pick-up/drop-off and tour volunteers for each visitor. Discussion ensued.

**Promotion and Tenure:** Dr. Hull stated that all workload revisions need to be completed. Dr. Warner is compiling all of her notes from the meetings. Discussion ensued.

**Dean’s Council Update:** Dr. Hull updated that the enrollment numbers are down. Discussion ensued.

**Search Updates:** All departments with open positions stated that the searches are moving forward and no issues. Discussion ensued.

**Part-Time Roster:** Ms. Jenkins reminded the chairs that the part time roster is due to her today so she can submit to Honey Coppage on 1/7/22.

**Department Updates:** Dr. Hull asked each of the department chairs for an update on the semester thus far. Discussion ensued. Faculty and student COVID and sicknesses have been a struggle for each department this semester, however they are moving forward.

**Meeting adjourned at 11:05am**

Respectfully submitted,

Tracy Burch