**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

**EXECUTIVE COMMITTEE MEETING**

**(8.22.2019)**

**Attendance:**Dean Oliver, Kate Warner,Barbara Radcliffe, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, and Renee Whitmer, Alma Young, Linda Most, Leon Pate and Tracy Burch.   
**Approval of Prior Minutes:** The minutes for 8/8/19 are approved.

**Awards & Scholarships Committee:** Dr. Warner asked for suggestions to improve the process and event. Discussion Ensued.

**Executive Committee Faculty Representatives:** Dr. Warner asked the chairs to suggest faculty members that may be interested in representing faculty on the COEHS Executive Committee. Discussion Ensued.

**Promotion and Tenure Revision Committee:** Dr. Warner announced that the committee will meet on 8/23/19. Dr. Oliver will meet with the committee to discuss areas that they should be focused on. Discussion Ensued.

**Recruiting Events:** Dr. Warner distributed upcoming events: Future GA Educators Conference, VState Experience, and VSU Open House. She asked chairs to send her faculty and/or student names that would be available to attend any of the events.

**Troops to Teachers:** Renee gave a brief description of the Troops to Teachers program. (Military personnel transitioning into a teaching profession) She and Natalie met with a PSC recruiter for Georgia to discuss our participation with it. What can we do as a college to assist with active military who would like to begin a program at COEHS? Discussion Ensued.

**2999/5999/2998 Instructor:** Natalie proposed to have these courses returned to the program coordinators for the remainder of Fall 2019. This would be a temporary change, until we can replace M. Kitchens’ position. Discussion Ensued.

**Committee on M. Marshalls Position:** Dr. Oliver will appoint a committee and they will meet on 8/23/19. Discussion ensued.

**Low Cost/ No Cost Courses:** Dr. Oliver asked the chairs to send him a list of each, low cost and no cost courses. Low cost would be considered $40 or less. Discussion ensued.

**Experiential Learning Credit:** Dr. Oliver asked the chairs to send a list of what is required for both undergrad and graduate levels by September 30th.

**Camden and Brunswick:** Dr. Oliver stated that our current MOU’s with these areas are not working out. He asked the chairs to brainstorm and come up with some ideas to take to the Provost.

**Year End Spending:** Dr. Oliver said that Academic Affairs has asked him to submit ideas for end of year purchases. He asked the chairs to send him their requests. Dr. Oliver will then select those to submit to the Provost on September 11th. Discussion Ensued.

**Other:**

**Education Building Updates:** Natalie has asked Alan Sanderson to give us a quote to update the building. Discussion ensued.

**Initial Teacher Preparation & Services:** Dr. Radcliffe asked Dr. Oliver about the name change. Dr. Oliver will meet with the Provost and let her know.   
**Literacy Pilot:** The Governor’s instruction to the USG: Add more literacy to education programs and cut program hours to 120 by Fall 2020. Natalie asked for ideas on how the COEHS could add more literacy courses and cut hours per program. She asked for the chairs to send her ideas. Discussion Ensued.

**Meeting adjourned at 11:45 am**

Respectfully submitted,

Tracy Burch