

**Valdosta State University**  
**Department of Elementary Education**  
**Faculty Meeting Minutes**  
**August 07, 2018**

**Faculty present:** Shirley Andrews, Pamela King, Tammie Bonanni, Sharon Dodds, Lucia Lu, Sheryl Dasinger, Deb Marciano, Gina Melton

Meeting was called to order with Dr. Andrews presiding at 3:34 pm in EC 2001.

**1) Approval of Minutes**

The minutes of the previous faculty meeting, March 02, 2018, were handed out and reviewed. Corrections were noted, Dr. Marciano motion to approve minutes as amended, Dr. Dasinger seconded the motion. The minutes were approved unanimously.

**2) "I Caught You Caring"**

Julia received an "I Caught You Caring" recognition for the copy center.

**3) CAPS Revisions**

The revised CAPS forms were handed out. Intern Keys/Candidate Assessment on Performance Standards (CAPS) Rating Sheet and Professional Behaviors and Dispositions Assessment (PBDA) Rating Sheet. Student teachers will complete both forms.

The User Guide was updated and will be put on website soon. User Guides are to be given out during seminar. Student teachers will need two copies one for themselves and one for mentor teacher. It was asked, to make changes to CAPS for PS1, to have only 5 field experiences. PS 1 – Teacher observation summary will continue with the T chart and PS 2 use the Early Field Experience. Ms. Melton motion to approve changes, Ms. Bonanni seconded the motion. The motion was approved unanimously.

**4) Impact on Student Learning**

Impact on student learning no longer need to be done. Agree to continue or discontinue? Ms. King motioned to discontinue, all in favor to discontinue, the motion was approved unanimously.

**5) Professional Learning Plan for Inductions**

ELED 4420 is just an introduction for Learning Plan for Induction. Start practicing learning plan in ELED 4010

**6) edTPA Updates**

100% successful, handbook will change, all updates will be posted.

**7) Spring/Summer 2019 Course Schedule**

Students will register at the same time August 17.

### **8) Fall 2018/Spring 2019 Practicum Schedules**

Schedules were revised on July 20 and has been sent out.

PS1 will need to leave Practicum early for their Math class, and PS2 will arrive late to Practicum from math class. The students must comply with what the Math instructor says.

Draft for Practicum Spring 2019. Front load math classes. Please review for any corrections or updates.

### **9) Teacher Candidate Advisory Council (TCAC)**

April 10, 2018 meeting notes were distributed for review. Student Teachers and Practicum students will have Chromebooks for checkout coming soon.

### **10) VSU Bookstore Updates**

The bookstore would like for each instructor to check their class and book listing, to ensure everything is correct before classes start.

### **11) Old Business**

- New advising model for Fall 2018 - the student folders will no longer be housed in the department, the folders will remain in Advising. The department will continue making the practicum folders and information may be added to the practicum folders. PS 2 & 3 folders will remain in the ELED department. Unclear about how the folders will work at this time.
- PDS with SL Mason – Dr. Dasinger will have class at SL Mason Tues. & Thur. from 9:00 am-10:15 pm.

### **12) New Business**

- Planned dates for faculty meeting – Last Mondays of the month at 10:00 AM – 12:00 PM. September 24, October 29, and November 26, 2018.  
Ms. King motioned to accept dates, Dr. Dasinger seconded the motion. All approved unanimously
- Academic Affairs Updates for Fall 2018 were handed out
- Comments from the retreat were passed out and discussed. Happy to report: 49 out of 59 student teachers have accepted or has been offered a job placement.
- PS1 instructors are thinking about adding classroom management.
- The ELED is in need of a Practicum supervisor.
- Scholastic Book Fair dates will be sent out.

Meeting adjourned at 4:36 pm

JS