

# FIELD EXPERIENCE AND CLINICAL PRACTICE AGREEMENT

## Addendum to P-12 School Partnership Agreement

The Board of Regents of the University of Georgia by and on behalf of Valdosta State University through its **Dewar College of Education and Human Services (hereinafter "COEHS")** and **Oak Park Unified School District (hereinafter "P-12")** located in Oak Park, California agree to the following:

### A. Placements of Students

COEHS students presenting themselves at the school for any of the activities identified below will do so only upon written request of the COEHS Office of Field Experiences and Clinical Practice. The type of work in which the university students are to engage while at the partner school, the duration of the placement, and the school personnel under whose guidance the work is to be done will be agreed upon by the associated COEHS academic program in cooperation with the Office of Field Experiences and Clinical Practice and the P-12 partner school administrator. Students are not to begin placements without the written approval of the appropriate school administrator and the COEHS Office of Field Experiences and Clinical Practice.

### B. Criminal Background Checks

The P-12 and/or school system will request a current criminal background check for each COEHS student who is scheduled to participate in observation, field experience, student teaching/internship, and/or graduate field work. Based on the results of the criminal background check, the school and/or school system may then decide whether or not to allow the COEHS student to participate in the requested experience.

### C. Observations

COEHS students enrolled in educator preparation programs will be permitted to observe in P-12 classrooms as well as observe other activities within the school as agreed upon by the school and the COEHS. Necessary adjustments in the time and place of observations in the schools may be made by the appropriate school administrator and the COEHS program personnel to meet specific conditions in the school.

### D. Field Experiences

COEHS students enrolled in educator preparation programs may be assigned to specific P-12 teachers or other school professionals for field experiences in settings that provide them with opportunities to observe, practice, and demonstrate the knowledge, skills, and dispositions delineated in institutional, state, and national education standards. Emphasis will be placed on experiences that provide active professional practice or demonstration and that include substantive work with P-12 students or P-12 personnel as appropriate for the areas in which the students are being prepared.

### E. Student Teaching/Internships (Clinical Practice)

COEHS students enrolled in educator preparation programs will be engaged in student teaching or an internship in appropriate placements as approved by the appropriate school administrator, P-12 mentor

teachers to whom the COEHS students are to be assigned, and the appropriate COEHS program personnel. Student teachers or interns will be supervised by the designated P-12 personnel, designated school administrators, and designated university supervisors. As agreed upon by the P-12 mentor teacher and university supervisor, the mentor teacher will delegate gradually increasing responsibilities to the student teacher or intern as the capacity to carry such responsibilities is demonstrated.

#### F. Graduate Field Experiences, Special Field Studies, and Research Projects

COEHS students enrolled in graduate educator preparation programs will be permitted to carry out assigned field experiences and to provide special services for groups and individual P-12 students by mutual agreement between the appropriate school administrator and COEHS program personnel.

#### G. Supervision

The supervision of all COEHS student experiences in the P-12 schools will be performed cooperatively by appropriate members of the school personnel and the COEHS program personnel. It is expressly understood that no student will be assigned for any experience without provision for guidance of his or her activities by a member of the COEHS department in which the student is being prepared. Any onsite activities in which the COEHS students participate will follow the guidelines specified by the COEHS with the approval of the P-12 partner school administrator.

#### H. Both COEHS and P-12 Responsibilities

1. Each party agrees that no student in the education program(s) will be deemed to be an employee of the P-12 nor will the P-12 be liable for the payment of any wage, salary, or compensation of any kind for service provided by the students. Further, no student will be covered under the P-12's Workers' Compensation, Social Security, or Unemployment Compensation programs.
2. Each party will be responsible for any injury or property damage caused by negligence or other wrongful act or omission of its own employees acting within the scope of employment and subject to such limitations as may be prescribed by applicable laws. Any liability of COEHS will be governed by the laws of the State of Georgia, including but not limited to the Georgia Tort Claims Act and Georgia Workers' Compensation Act.
3. Each party agrees to maintain commercial general liability insurance including contractual liability, and teacher professional liability, with limits not less than \$1 million per occurrence and \$3 million annual aggregate. The COEHS may provide or shall require each student to obtain insurance coverage to protect the interest of the student against allegations of negligence causing bodily injury, personal injury or property damage. Limits for student liability coverage shall not be less than \$1 million dollars per occurrence. An insurer licensed or permitted to do business in the State of Georgia or a funded self-insurance program may provide such insurance. Each party further agrees that, with respect to insurance coverage maintained by it, it will:
  - a. Provide evidence of such insurance upon request and provide 30 days prior written notice of any material changes in such coverage, and
  - b. Notify the other as soon as possible and cooperate with the other in the investigation and/or settlement of any loss or damage or potential loss or damage arising out of this agreement.
4. Each party accepts students without regard for race, sex, color, religion, national origin or

ancestry, age, marital status, handicap, Vietnam-era status, height, weight, or sexual orientation in accordance with the laws of the State of Georgia and of the United States.

I. This Agreement shall commence as of the \_\_\_\_ day of \_\_\_\_\_, 2015 and shall continue until terminated by either party. Should written notice of termination be given, students assigned to the P-12 shall be allowed to complete any previously scheduled assignment then in progress at the P-12. Notice of termination to the P-12 shall be directed to:

a. (P-12 person in charge of the Field Experience program)

b. Notice of termination to the COEHS shall be directed to:

Office of Field Experiences & Clinical Practice  
1500 N. Patterson Street  
Valdosta, Georgia 31698  
Office: (229) 333-7834

J. This Agreement shall be governed in accordance with the laws of the State of Georgia.

This addendum will be reviewed at the time the partnership agreement is reviewed. Amendments or revisions to this addendum must be approved in writing by the designated school administrator and the dean of the college. Either party may request a review of, written amendment to, or withdrawal from participation in this agreement at any time.

The undersigned accept the terms of this addendum as presented herein:

Leslie Skilton Asst. Super. - HR  
Administrator, School/System/Agency Title

Date: 10/21/15

\_\_\_\_\_  
Administrator, School/System/Agency Title

Date: \_\_\_\_\_

Lynn C. Merritt  
Dean, Dewar College of Education and Human Services

Date: 11-11-15

Bryce  
Vice President of Academic Affairs, Valdosta State University

Date: 11/12/15

**TO: MEMBERS, BOARD OF EDUCATION**  
**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**  
**DATE: OCTOBER 20, 2015**  
**SUBJECT: B.1.j. APPROVE STUDENT TEACHING AGREEMENT WITH VALDOSTA STATE UNIVERSITY, DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES - JANUARY 1, 2016-JULY 31, 2016 2020**

**CONSENT**

**ISSUE:** Shall the Board of Education enter into Student Teaching Agreement with Valdosta State University, Dewar College of Education and Human Services, commencing January 1, 2016 and terminating July 31, 2020?

**STATEMENT:** Education Code section 11006 authorizes the Governing Board of any school district to enter into agreements with a state college/university or private college/university accredited by the State Board of Education as a teacher education institution, to provide supervised student teaching experience.

- ALTERNATIVES:**
1. Approve Student Teaching Agreement with Valdosta State University, Dewar College of Education and Human Services, commencing January 1, 2016 and terminating July 31, 2020 and authorize the Superintendent to sign the agreement on behalf of the District.
  2. Do not approve Student Teaching Agreement with Valdosta State University, Dewar College of Education and Human Services.

**RECOMMENDATION:** Alternative #1

Respectfully submitted:

  
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 Anthony W. Knight, Ed.D.  
 Superintendent

Prepared by:  
 Leslie Heilbron, Ed.D., Assistant Superintendent, HR

Board Action: On motion of Denzel H, seconded by MW H, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	✓ _____	_____	_____	_____
Helfstein	✓ _____	_____	_____	_____
Laifman	✓ _____	_____	_____	_____
Rosen	✓ _____	_____	_____	_____
Ross	✓ _____	_____	_____	_____
Student Rep.	_____	_____	_____	_____