**Committee/Group Name:** Communication Sciences & Disorders Faculty

**Chairperson/Responsible Contact:** Corine Myers-Jennings, Ph.D., CCC-SLP

**Purpose of the Meeting:** Monthly Faculty Meeting

**Date:** 03/07/2014  **Time:** 10:00 am  **Location:** SLP 204

**Departments/Participants/Groups/Agencies Represented:** CSD Faculty: Dr. C. Myers-Jennings, Dr. K. Lamb, Ms. T. Enloe, Ms. S. Miller, Dr. T. Johnson, Dr. L. Adams, Ms. M. Carter, Dr. M. Carter, Ms. L. Cole, Dr. C. Randolph, Dr. R. Hannibal, Dr. J. Coston, Ms. K. Noll, Ms. L. Wagner

**Primary Outcomes:** Discussion of the following items: Moving Day, Parking at HSBAC, Key pick-up, Deavours Lecture Series, Clinic Update, Clinical Competency/Skills, Re-Accreditation Dates

**Actionable Items/Planned Follow-up:** See attached document for discussion of items listed above/items for planned follow up
CSD Faculty Meeting
March 7, 2014
Agenda

I. Moving into the HSBAC Building-------------------------------Dr. Myers-Jennings
   Monday, May 5th-Tuesday May 6th
   Key—dedicated time for key to be issued will be Friday May 2nd, 9:00-11:00 am at the Key
   Control (You must be there at this times)
   CSD—SLP building first floor and offices on second floor

II. Update on the Deavous Lecture--------------------------------Dr. J. Coston

III. Clinic Updates------------------------------------------------------------Mrs. L. Cole

IV. Reaccreditation-----------------------------------------------------------Dr. Myers-Jennings
    Possible dates
    October 2-3, 2014
    October 16-17, 2014
    October 23-24, 2014

Students Academic files
Students Clinical Files

V. Other

Announcements:

1. We still also need some donors for the HSBA building.

2. Saturday, April 5, 2014 Dr. Carter and Dr. Lamb (Dr. Lamb did it in February we need someone
   else for April.)

3. You are asked to use the new course outline by the beginning of the Summer.

http://www.valdosta.edu/colleges/education/deans-office/resources-for-faculty-and-staff.php
Department of Communication Sciences and Disorders
Faculty Meeting
March 7, 2014

Present:
Dr. K. Lamb, Ms. T. Enloe, Ms. S. Miller, Dr. T. Johnson, Dr. L. Adams, Ms. M. Carter, Dr. M. Carter, Ms. L. Cole, Dr. C. Randolph, Dr. R. Hannibal, Dr. J. Coston, Ms. K. Noll, Dr. C. Myers-Jennings

Moving Day:
Moving day is scheduled for Monday, May 5 and Tuesday, May 6. The audiology booth/voice lab booths will be moved on March 26/27. All boxes and furniture will need to be moved to the side of the room to allow the technicians to dismantle and move the booths.

Parking at HSBAC:
It has been requested that no students be allowed to park around the new building until all departments are settled in. Students are permitted to park at Billy Grant Field, the old Ashley Cinemas, and the top floor of the South Georgia Medical Center Parking Deck. Initially, parking around the HSBAC will be designated for faculty, staff, and clients. The bus stop will be in the circular drive in front of Pound Hall. The “green” carpool signs could possibly be reassigned as client parking. Additional handicapped spaces may be added in the future. Clinic doors will be automatic. All comments that were submitted will be reviewed.

Keys to the new building may be picked up on Friday, May 2nd from 9:00 – 11:00 at the Key Control office. You MUST go during that time.

Construction/remodeling of our current building will begin in June, and the building will be recarpeted.

All materials that are to be shredded will be moved to Martin Hall for storage/disposal.

We will still have access to the Copy Center in the College of Education. Please plan accordingly for drop-off and pick-up.

Deavours Lecture:
The Deavours Lecture is scheduled for Friday, March 28 in the Magnolia Room. Please make sure you have submitted your registration form and payment to Lisa. The committee is in the planning stages for the Hull Lecture, which will be held in the fall. Dates to remember are the ASHA visit in October and the ASHA conference in November. If you have any suggestions/topics for a speaker please contact Jade with the information. An online CEU webinar will be provided to interested faculty members during the spring semester. Registration fees will be paid by the department.

Clinic Update:
There are only two clinicians who need an additional client. Screenings are being conducted at Crossroads and Perimeter School.

Dr. Myers-Jennings and Ms. Cole will be meeting with the tech department regarding the observation system for the HSBAC. The system will have one camera per room with a large field of vision and a large zoom ratio. The system will continuously record and specific sessions can be downloaded by name/date
for review. Multiple back-ups are in place for recording. All recordings will remain on a secure server for the entire semester. A Bluetooth earpiece for clinicians will allow them to interact with their supervisors. The consent for recording form will be modified as needed to reflect the new recording/downloading capabilities.

Cameras in the booth? It would be beneficial for a camera to be in Mary’s booth to record the scoping procedure, but for Ted’s booth a camera outside would be more appropriate, and would allow for recording of intake and exam.

**Competency Skills:**
Some clinicians are receiving a “B” but their clinical skills are not improving and they are not ready to advance. It is suggested that these students extend their program to improve clinically as opposed to academically.

**Re-Accreditation Dates:**
Possible dates for re-accreditation are October 2/3, October 16/17, and October 23/34. These dates are not finalized yet, and need to be compared to the dates for fall break.

**Misc:**
After advising and registration have ended, please turn your advising folders over to Lisa. She will have boxes in her office for you to deposit your folders. In the new building, all advising folders will be in the file room in the administrative suite.

If you have any areas that you need help in packing, please see the grad assistants for help.

We are still in the process of updating and adding content to the website.

Donors are still needed for the HSBAC.

April 5th is Visitation Day. Volunteers are needed (Jade/Matt)

The new course outlines need to be in place by the beginning of summer. See the link on the agenda for more information.