

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Communication Sciences and Disorders Program

Chairperson/Responsible Contact: Dr. Corine Myers-Jennings

Purpose of the Meeting: Updates on upcoming months and semester

Date: December 1, 2018 Time: 10:30AM Location: HSBA Room# 2005

Departments/Participants/Groups/Agencies Represented: Dr. Corine Myers-Jennings, Ms. Laura Mullis, Ms. Katie Walden, Ms. Lora Backes, Dr. Katherine Lamb, Ms. Karen Noll, Dr. Gorham-Rowan, Ms. Melissa Carter, Dr. Crystal Randolph, Dr. Renee Hannibal, Ms. Tonya Crawford

Primary Outcomes:

I. Approval of October 6, 2017 Meeting Minutes

Dr. Lamb motioned for approval, Ms. Walden 2nd the motion and all were in favor
Minutes Approved

II. Christmas Party Discussion from the Committee

Dr. Lamb announced that the "Annual Christmas Breakfast" will be held at the Egg & I from 9am until 11am on Tuesday December 5, 2017. The committee looked at changing the venue; Birdies and Friends were a couple. The cost or accommodations were not efficient nor adequate. Please bring a boy or girl gift for LAMP. Ms. Mullis will deliver in bulk after the Christmas Breakfast. Ms. Walden sent an E-Vite to CSD and Special Ed, unfortunately the E-Vite was sent to junk mail. Please bring a "White Elephant" present; something that you already have around your house that you did love but don't anymore. Dr. Randolph is in charge of the games. Dress Christmassy and we will see you on Tuesday.

III. Diagnostics Class CSD 4110 – Dr. Myers-Jennings

Currently there are two sections for Spring 2018. Dr. Stonestreet and Myers-Jennings will be the Instructors for the class. We are looking at combining the two sections. Dr. Myers-Jennings asked faculty to consider the idea of one day for lecture, 2nd day meet in groups. On group day, assigning a Grad student to be a team leader. The team leader will be responsible for set up and evaluations. Dr. Myers-Jennings asked faculty to consider the following:

Preparing the students for actual clients

What will the students do when meeting in teams?

What do the students need to learn?

Let's collaborate and get things in order for the group days. Dr. Randolph, Dr. Carter and Dr. Hannibal have the beginners.

Monday 10:30-12:30 Test Labs

Wednesday 10:30-12:30 Lecture

Dr. Myers-Jennings asked for volunteers to help set up procedures

IV. Advisory Committee

The Advisory Committee needs a volunteer. We need to plan something for the beginning of the year.

V. Recruitment and Retention – Dr. Matthew Carter

Dr. Carter announced that he is currently waiting on a date from Mr. Vince. Dr. Carter has sent an email to everyone. Dr. Carter would like to create a 30 second promo that highlights students and diversity

Dr. Myers-Jennings informed faculty in regards to retention that a student cannot fail a class and move on. Dr.

Myers-Jennings signed 14 appeals. The CSD Department needs to look at this. The program needs to look at Dysphasia and determine if a student fails this course, can the student move on to other courses.

VI. Updates from the COEHS – Dr. Myers-Jennings

There is now a "waitlist" for students registering for a class that is full. The student will be systematically put on the "Wait List". As an openings becomes available, the system will alert the next student in line of the available slot.

We are officially CSDSPEC; Communication Sciences and Disorders and Special Education, Early Childhood is now Elementary Education.

Dr. Randolph currently has five students that are not in the major, but are taking the Intro Class, beginning classes do not have a prerequisite.

Please review the KASA Forms. There have been many students this past semester questioning the proper way to complete the KASA Form. We need to have consistency on instruction on the KASA Form.

The provost is checking course loads and if you have less than three course loads, you must have clinic.

The CSD Program has three available positions that we need to get advertisement out; two tenure positions (Assistant/Associate Professor) and one non-tenure (Clinical Supervisor). Dr. Myers-Jennings is currently lobbying for another Part-Time/Full Time position. The positions have not been released from HR at this time, we cannot advertise until HR releases the positions.

Announcements and Reminders

1. Open House faculty volunteers for February 3, 2018 are Mrs. Laura Lynn Mullis and Mrs. Lora Backes. We need two volunteers for April 7, 2018 Open House. Dr. Hannibal volunteered as one volunteer so we will need one more volunteer.