

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Communication Sciences & Disorders and Special Education Faculty Meeting

Chairperson/Responsible Contact: Dr. Corine Myers-Jennings

Purpose of the Meeting: Updates for the upcoming Fall 2017 semester and departmental

Date: August 9, 2017 **Time:** 8:30 AM **Location:** Quail Branch Lodge

Departments/Participants/Groups/Agencies Represented: Dr. Corine Myers-Jennings, Mrs. Lorena Cole, Dr. Mary Gorham-Rowan, Dr. Alicja Rieger, Dr. Renee Hannibal, Dr. Kelly Heckaman, Dr. Ted Johnson, Dr. Shaunita Strozier, Mrs. Lora Backes, Dr. Matthew Carter, Dr. Sharon Dodds, Ms. Tanya Enloe, Dr. Katherine Lamb, Mrs. Karen Noll, Dr. Crystal Randolph, Mrs. Melissa Carter, Mrs. Katie Walden, Mrs. Laura Mullis, Dr. Ruth Stonestreet, Mrs. Barbara Thomas, Mrs. Tonya Crawford

Primary Outcomes:

I. Pre-Tenure, Tenure, or Promotion

Please review the color coded hand out that is in your packet, look at the highlighted portions and make note of any suggestions. This is the Proposed Amendment to COEHS T&P Guidelines to Non-Tenure Track Faculty. There have been many changes submitted already and the entire document will need to be revised. See attached Agenda and proposed amendment. Dr. Mary Gorham-Rowan and Dr. Patti Campbell have been working on:

How to evaluate for tenure?

What is primary job?

Job description

We have filled two of the three vacant positions; Mrs. Laura Lynn Mullis and Dr. Linda Fowler

Dr. Carter asked who the three positions are replacing. Dr. Myers-Jennings informed faculty that we had a position open from Dr. Lynn Adams, Dr. Jade Coston Robinson, and Mrs. Susan Miller. If a position falls through, the Provost must approve before it is put into People Admin. Ms. Honey has been very helpful on the Full Time/Temp positions. Dr. Myers-Jennings informed faculty that conventions are a great place to find faculty. Dr. Crystal Randolph and Dr. Ted Johnson are two great examples.

Dr. Carter asked what travel funds will be available for faculty this year. Dr. Myers-Jennings informed faculty that we hope to know what will be available by sometime next week. Dr. Kelly Heckaman asked if there is travel money available for Special Education. Dr. Myers-Jennings informed faculty that Dr. Lynn Minor will release the Special Education funds. Honey has release an account number to Dr. Minor for Special Education, I am waiting to see what will be available for Special Education. Dr. Myers-Jennings asked Special Education faculty to let her know what they normally received from Gomer. Dr. Myers-Jennings asked the Special Education faculty to let us know what their office hours will be and we will try to coordinate a GA to check in until the GA process is complete for the Special Education GA position.

T&P is still up in the air, the deadline is August 23, 2017.

Dr. Myers-Jennings informed faculty that the Personnel Committee needs to be restructured. We need to restructure to include Special Education faculty. The committee should consist of two Special Education, two academic faculty, and two non-tenure. Please think on this and let me know if you agree or disagree.

II. Note from Patti: See attached Agenda

The department has a TV screen and would like for Special Education faculty to send any news or advertisements that Special Education would like displayed on the TV. We would also like to get updated information to put on the website as well as brochures about the Special Education Program that may be used recruitment.

III. Library Instructions
See attached Agenda

IV. CSD Courses are covered for Fall 2017

Ms. Kelly McDonald (Adjunct Faculty), Dr. Linda Fowler (Adjunct Faculty) and Mrs. Laura Lynn Mullis (Instructor) are in the system. Ms. Kelly McDonald did mention that it would be nice if you did not have to continuously upload your credentials in the system. The CSD 3070 Language Development Course is covered by Dr. Corine Myers-Jennings, Dr. Crystal Randolph and Mrs. Karen Noll. The CSD 5040 Fluency Disorders and CSD 5200 AAC is covered by Dr. Linda Fowler; these two courses are hybrid courses and the face to face will be administered by Dr. Myers-Jennings. Online courses are an additional fee of \$900 to the student.

V. Course content and requirements

One of the things that we ran into is when a course has several sections in the same semester the content and requirements must be the same, whether it is online or face to face. We need to look at this with both curriculums CSD and SPEC. Undergraduates are coming into VSU with 30 and 40 hours that they are receiving in high school. What courses can they take to start? All committees need to be restructured and contain 1 each of CSD and SPEC on each committee. The SPEC 3020 undergraduate course will no longer be as of Spring 2018. Dr. Myers-Jennings informed faculty that she has been involved in 19 appeals that all pertain to pre requisite. The student cannot move forward if they receive a C. There seems to be an abundance of restrictions and retention is a problem. We need to relook at the plan of study with a catalog to see what we may need to do.

VI. Open House Dates. We need 2 volunteers for each date Undergraduate Programs

Saturday October 14, 2017
Saturday February 3, 2018
Saturday April 7, 2018

Special Education need brochure for program

VII. IEPs and IERs due to the Department Head by September 15, 2017

CSD-B.S.Ed. Dr. Hannibal & Dr. Myers-Jennings
CSD-M.Ed. Mrs. Cole & Dr. Myers-Jennings
CSD-SLPD Dr. Gorham-Rowan & Dr. Myers-Jennings
SPEC-M.A.T. General Curriculum Dr. Campbell & Dr. Heckaman
SPEC-M.A.T. Adapted Curriculum Dr. Campbell & Dr. Heckaman
SPEC-Ed.S. Special Education Dr. Campbell & Dr. Heckaman

VIII. Advisory Groups? What are the requirements for the various certifications? What is already established?

The last Advisory Group recommended more men pictures to represent the CSD Program. The department did include Patrick, Charles, and Zack in several pictures. Dr. Carter please get the pictures uploaded. SPEC informed faculty that they have not had an advisory committee for 1-2 years. Dr. Myers-Jennings suggested that we combine the two programs into one Advisory Committee. Dr. Sharon Dodds can probably recommend some names to reach out to.

IX. Departmental Meetings with CSD and SPEC August, December, February and if a call meeting is required. Program Meetings will be the 1st Friday of the month for CSD and the 2nd Friday of the month for SPEC. Everyone agrees this will work. Dr. Myers-Jennings will type up an Agenda and you may submit request to discuss at the meeting

X. CSD Advising Office Concerns

More students are coming to VSU with 40-45 college credits and are not able to take anything to learn their Major. The introduction course was suggested to be sent for the curriculum change. We are asked to relook at the prerequisites of UG courses. Retention problems enrollment dropped. This needs to be looked at within the next two weeks.

XI. Strategic Plan

The department needs to complete a strategic plan and it must align with the school and University for accreditation purposes.

Announcements:

Clinic Update

Mrs. Lorena Cole informed faculty that we have 16 new extern placements. Medical placement sites are wanting schools to pay in order for them to accept our students. Genesis is charging \$1000 per student. New Jersey schools charge \$750 for placement site. Dr. Johnson informed faculty that ASHA is looking into the ethics of this arising issue. The University is looking at the cost of the program, while clinic fees are being controlled by Medicaid/Medicare.

- A. Future SLP Standards; CF everyone will need 1 hour of ethics
Supervise students, you will need 2 hour training; CAPSD is setting up something that will be accessible through CAPSD
- How are we going to check this?
 - When does it go into effect
 - What is the acceptable length of time that you had training?

- How often to update?

B. Student Placement

- Our MOU with Genesis is terminated due to the \$1000 fee per student
- Hospitals are getting bombarded; Ace Map is representing hospitals that you go through in order to get placement 50+ students is a \$1000 flat rate fee that we do get to split with Nursing and Exercise Physiology
- Dean of Nursing has a task force on fees that students pay outside of school
- VSU is the only big University not using Ace Map

C. Medicare has changed

- If we have a clinic that provides service and charges patients, we have to bill Medicare or services will have to be free for ALL
- All SLP's will need a Medicare#
- Electronic mailing and billing system is a requirement
- Billing Specialists is required
- SLP will have to be in the room actively involved in therapy
- Medicare states that if you cannot do these things, you have to go FREE for ALL
- One program that has all required capabilities is \$44,000 and Talk Track is \$9-10,000 and does not have the billing capability required by Medicare
- ASHA is looking into this in regards to HIPPA

The clinic will be a free clinic that accepts donations at this time. Dr. Myers-Jennings asked for a comparison from last summer's revenue vs this summer's revenue; due to last summer there was a fee and this summer the clinic accepted donations. Mrs. Barbara confirmed that she would get the comparison together. It was suggested that we could do a fund raiser as well. Dr. Myers-Jennings informed faculty that we do get a few donations for the clinic through the foundation. Partnership for Health does not charge their patients and are for working, uninsured people; Nursing works with them. Dr. Stonestreet informed faculty that Truman and Missouri are two universities that offer free clinic services.

Recruitment and Retention

Dr. Myers-Jennings informed faculty that we need to move forward on the packets to send out to schools. Dr. Carter, Dr. Johnson and Dr. Hannibal please get a list of where we will deliver the packets and who will be going. We really need to get these out by the end of September.
