

## DISSERTATION WORKSHEET

Summer 2015	
June 1	Last day to announce date of defense
June 15	Last day to defend
June 16 to June 30	These two weeks are to be used for corrections the committee requested at the defense.
July 1	Last day to turn in signature pages and dissertation/applied project to the Dean of Arts and Sciences
July 2 to July 16	These two weeks are to be used for corrections the Dean of Arts and Sciences requested.
July 17	Final day to turn in corrected dissertation to the Graduate School

Fall 2015	
October 5	Last day to announce date of defense
October 19	Last day to defend
Oct 20 to Nov 3	These two weeks are to be used for corrections the committee requested at the defense.
November 4	Last day to turn in signature pages and dissertation/applied project to the Dean of Arts and Sciences
Nov 5 to Nov 19	These two weeks are to be used for corrections the Dean of Arts and Sciences requested.
November 20	Final day to turn in corrected dissertation to the Graduate School
December 11	Graduation

SPRING 2016	
March 7	Last day to announce date of defense
March 21	Last day to defend
Mar 22 to Apr 5	These two weeks are to be used for corrections the committee requested at the defense.
April 6	Last day to turn in signature pages and dissertation/applied project to the Dean of Arts and Sciences
Apr 7 to Apr 21	These two weeks are to be used for corrections the Dean of Arts and Sciences requested.
April 22	Final day to turn in corrected dissertation to the Graduate School
May 6	Graduation

NOTES	
<b>The Graduate School deadline is always two weeks before a scheduled graduation of any semester. For more in-depth information please refer to</b>	
<a href="http://www.valdosta.edu/academics/graduate-school/thesis-and-dissertation-information.php">http://www.valdosta.edu/academics/graduate-school/thesis-and-dissertation-information.php</a>	
<b>Dissertation Defense Notification form must be submitted two weeks prior to final defense date. Your abstract must be attached.</b>	
<b>WHAT TO SUBMIT TO THE GRADUATE SCHOOL BY THE FINAL DAY</b>	
<b>(Submission can be no later than 3:00 PM)</b>	
One copy of the final, defended version printed single-sided (this copy will be marked by the GS reviewers). <b>Do not submit in 3-ring binders</b> (Pages may jam when scanning): no binder/paper clips or staples. Submit all pages in a plain manila folder.	
All signed signature pages (printed on same paper that will be used for final printing & binding). Submit same number of signature pages as copies to be bound.	
A <b>copy</b> of the binding fee form marked paid by the Bursary or a <b>copy</b> of the Bursary Marketplace receipt. Students can pay online at <a href="https://secure.touchnet.com/C20243_ustores/web/store_cat.jsp?CATID=30&amp;STOREID=64&amp;SINGLESTORE=true">https://secure.touchnet.com/C20243_ustores/web/store_cat.jsp?CATID=30&amp;STOREID=64&amp;SINGLESTORE=true</a> .	
DPA students must also submit their programs' signed Final Approval of Dissertation Forms.	
Contact information (name, phone, email). Any revisions required by the Graduate School will be handled via email.	

