



Proposal for CELT Faculty Learning Community (FLC)

Instructions: Please completely fill out every section of this proposal form by typing your answers directly into this word document. Feel free to use as much space as you need. The deadline to submit proposals for FLCs is approximately two months before the start to the semester when your FLC will run. E-mail your proposal as an attachment to Dr. Jamie Landau, Director of CELT, jlandau@valdosta.edu, who will respond to your proposal within a week. Don't hesitate to contact her with any questions.

Proposal submission date:

Facilitator of FLC (or co-facilitator if applicable):

Your name:

Your title:

Your department:

Your e-mail:

Co-Facilitator of FLC (if applicable):

Name:

Title:

Department:

E-mail:

Name of your proposed FLC:

Topic and/or cohort of FLC (note: topic-based FLCs focus on a specific teaching or career-related topic such as "inclusive pedagogy" or "faculty writing," whereas cohort-based FLCs focus on a specific cohort or career stage of faculty such as "STEM faculty" or "department heads." Some FLCs are a combination of topic and cohort):

150-word or less description of FLC (for promotion so will appear on CELT's website, etc.):

1-3 main goals of FLC:

Product of FLC:

Best practices in the research about FLCs recommend that FLCs result in a product that has the potential to positively impact the individual faculty who participate in the FLC as well as possibly engage other faculty, staff, administrators, and students at the university. Some examples:

- 1-2 page reflective narrative from each FLC participant about their course changes or career changes as a result of participation in the FLC
- Scholarly FLC summary authored by all members of the FLC that articulates the goals of the FLC, how the goals were achieved, recommended strategies for other faculty and/or administrators at VSU, and a list of references
- Faculty development workshop designed and delivered by the FLC to a particular group of VSU faculty or committee on campus, or at a CELT-sponsored event
- Publication of scholarship of teaching and learning (SoTL)

Briefly describe what product this FLC might produce and how it could impact VSU beyond the FLC:

Budget of FLC:

One faculty facilitator per FLC each semester will receive \$1,500 in extra compensation from CELT, with payment made at the completion of the work. If two faculty co-facilitate an FLC, then they can request to split the \$1,500, totaling to \$750 each in extra compensation. Faculty with administrative appointments or staff who co-facilitate an FLC are not eligible for extra compensation since this work aligns with their job description. Whenever possible, CELT's annual operating budget and CELT's VSU Foundation Account can offer additional funding for FLC supplies, such as to purchase books and food.

Provide an anticipated itemized budget for this FLC:



Promotion and recruitment for FLC:

CELT will promote the description of your FLC on its website and the CELT director will send an e-mail to all faculty to encourage joining upcoming FLCs. However, recruitment of participants is most successful when targeted and personalized.

How else do you plan to recruit faculty to join this FLC?

Meeting schedule of FLC:

Best practices in the research about FLCs recommend that they meet every three weeks for at least an hour, which totals to about six gatherings during a semester. CELT suggests facilitators arrange the meeting dates/times around the specific schedules of faculty who express interest in participating by using a Doodle poll. However, it's possible that you already anticipate specific days of the week/times when faculty will be available to participate in your FLC given existing institutional structures at VSU (e.g. common meeting time for the College of Sciences and Mathematics).

Note whether you will use a Doodle poll for scheduling, or if there is an existing VSU structure/day of the week/time that you will leverage for scheduling:

More support from CELT:

In addition to helping with promotion, recruitment, and funding of FLCs, CELT can support FLCs in a number of other ways. If needed and requested, the CELT director can co-facilitate or participate in an FLC, and assist you with selecting topics and readings (which includes providing SoTL on a pedagogical topic or about FLCs). CELT's building also has meeting rooms and gathering spaces that can be reserved by you, see: <https://www.valdosta.edu/celt/reserve-room.php>. Finally, you might be interested in attending an initial meeting with other FLC facilitators to share strategies for facilitating an FLC and to support each other as a cohort.

Please mention if you have any additional needs to be addressed by CELT: