

**Instructor:** Dr. Robert Gannon  
Office: BS 2035 Phone: 333-5759  
Office hours: T 1030 -1130, MW 1100 – 1130, or by appointment (send me an email).  
Email: [rlgannon@valdosta.edu](mailto:rlgannon@valdosta.edu)

**DO NOT send me emails via BlazeView.**

**Course Learning Outcomes:**

Students will learn the following:

- 1) Biology major requirements, general advising, strategies for success, and related career paths from biological research to professional programs.
- 2) The basics of scientific writing.

These learning outcomes correspond to the biology educational outcome #1 and the VSU General Educational Outcomes 3, 5, 7 and 8.

**Required Course Materials:** None

<b><u>Assessments:</u></b>	<b><u>Your Score</u></b>	<b><u>Course Grade</u></b>
Attendance (16 days @ 3.125%)	50 %	90 – 100 % = A
Study Habit Guide	10 %	80 – 89.9 % = B
Scientific Writing	10 %	70 – 79.9 % = C
Career Plan	10 %	60 – 69.9 % = D
Career Slide	10 %	<59.9 % = F
Resume	<u>10 %</u>	4 absences = F
<b>Total</b>	<b>100 %</b>	

All assignments are turned in electronically to BlazeView. Nothing is accepted by email. Verify what you upload. There is no “do-over” if you upload the wrong document.

Deadlines are posted on BlazeView for each assignment, not on the tentative course schedule provided here.

No assignments are accepted after the deadline.

### **Attendance:**

Attendance in this course is absolutely required. Each student is responsible for all material missed regardless of the reason for absences. Absences are not excused until confirmed by Dr. Gannon and almost always will be limited to medical reasons with documentation (doctor's note or note from the Student Health Center). Also, as all assignments are turned in electronically, excused absences do not impact due dates for assignments (you may be excused from attending class, but the assignment is still due).

Students who miss 20 % of lecture time will receive an "F" for the course. This equates to four absences.

Students must arrive within the first ten minutes of each class to be given attendance points for that day.

**Privacy Act (FERPA):** The Family Educational Rights and Privacy Act (FERPA) prohibit the public posting of grades by social security number or in any manner personally identifiable to the individual student. No grades can be given by email or over the telephone, as positive identification cannot be made by this manner.

**Disruptive behavior:** No disruptive behavior of any kind will be tolerated in this course. Students should restrict talking and discussion to pertinent questions related to course material and these questions should be directed toward the instructor. Entering a classroom late or early is discouraged. Any student disrupting lectures will be required to leave the classroom. Use of cellular telephones or any similar remote communication device is prohibited during class time.

### **Students with Disabilities:**

Students with disabilities who are experiencing barriers in this course may contact the Access Office (<https://www.valdosta.edu/student/disability/>) for assistance in determining and implementing reasonable accommodations. The Access Office is located in University Center Room 4136 Entrance 5. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit VSU's Access Office or email: [access@valdosta.edu](mailto:access@valdosta.edu). To request reasonable accommodations for pregnancy and childbirth, contact Ms. Myia Miller, Title IX Compliance Officer, at [maburden@valdosta.edu](mailto:maburden@valdosta.edu). Please note, you will be required to provide documentation from an appropriately licensed medical professional indicating the requested accommodations are medically necessary.

### **Title IX Statement:**

Valdosta State University (VSU) upholds all applicable laws and policies regarding discrimination on the basis of race, color, sex (including sexual harassment and pregnancy), sexual orientation, gender identity or expression, national origin, religion, age, veteran status, political affiliation, or disability. The University prohibits specific forms of behavior that violate Title IX of the Education Amendments of 1972. Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in education programs and activities that receive federal funding. VSU considers sex discrimination in any form to be a serious offense. Title IX refers to all forms of sex discrimination committed against others, including but not limited to: sexual harassment, sexual assault, sexual misconduct, and sexual violence by other employees, students or third parties and gender inequity or unfair treatment based on an individual's sex/gender. The designated Title IX Coordinator for VSU is Ms. Selenseia Holmes. To view the full policy or to report an incident visit:

<https://www.valdosta.edu/administration/student-affairs/title-ix/>

Due dates are NOT indicated on this schedule

Thursday

1	Introduction	8/17
2	Academic Support Center	8/24
3	Concentration Selections, Study Habit Guide	8/31
4	Scientific Writing/Plagiarism	9/7
5	Library Session (go to Odum room 3270)	9/14
6	Scientific Writing Examples	9/21
7	eCore & online courses	9/28
8	BA/BS Degrees in Biology	10/5
9	Careers in Biology Presentations	10/12
10	Careers in Biology Presentations	10/19
11	Careers in Biology Presentations	10/26
12	Career Plans	11/2
13	Resume Reviews	11/9
14	Biology Clubs	11/16
15	Study Abroad	11/30
16	Final Discussion/Weather Make-up Day	TBA