

This syllabus contains important information that you will need to know to successfully pass this course. Please read it carefully, thoroughly, and make reference to it throughout the semester. Before emailing me with a question, please check this syllabus to see if the answer is contained here, within the syllabus.

IMPORTANT MESSAGE ABOUT TAKING THIS ONLINE COURSE:

1. This course will meet online asynchronously, meaning that you can work at your own pace (to a degree; don't get behind in your studies!) We will not meet at designated times for lecture or labs. There are still due dates for tests and assignments.
2. **We will be primarily using TWO websites for the course:**

1) Blazeview-for lectures and lab materials as well as lecture tests and lab practicals.

2) McGraw-Hill Connect-for access to the eBook and quizzes/homework assignments. You must have access to this website to complete the course. Access can be purchased at the VSU Bookstore or through McGraw-Hill. Go [here](#) to access the Connect site for the course (cut and paste into browser if necessary):

<https://connect.mheducation.com/class/a-safer-biol-2651-spring-2021>

3. On Blazeview I have organized the course by weekly modules and lab modules. I have also provided a schedule when tests and lab practicals will occur. Other assignments will be announced on Blazeview using the Announcements tool feature. I ask that you please watch the posted Kaltura lecture videos that are in the lecture and lab modules before emailing questions. In many cases I will likely answer your questions in these recorded lectures. I spent a lot of time preparing them. They are there to help you.
4. **MAKE SURE TO FREQUENTLY CHECK ANNOUNCEMENTS AND EMAILS ON BLAZEVIEW FOR REMINDERS AND OTHER IMPORTANT INFORMATION AS I UPDATE MATERIALS.**
5. In order for you to be successful in this course you must have reliable Internet access, be motivated, organized, and stay on top of your assignments and studying.

IN ORDER TO UNLOCK THE COURSE CONTENT FOR LECTURE AND LAB YOU MUST TAKE THE SYLLABUS QUIZ AND SCORE 100%. You must also complete this quiz or you will be dropped from the course.

Keep in mind the course syllabus and schedule provides a general plan for the course; deviations are likely and may be necessary.

BIOL 2651 Human Anatomy and Physiology I Online

Spring Semester 2021

Biology Department, College of Science and Math
Valdosta State University

Instructor: Dr. Adam Safer

Office: BSC 1211

Office Hours: Asynchronous. I will be available via email to answer your questions throughout the semester.

Phone: 229.333.6001 (*Please email*)

E-mail: absafer@valdosta.edu or through Blazeview. *Email is my preferred method of communication. Please allow 24 hours for me to respond.*

Lectures: Online

Labs: Online

Text: Anatomy and Physiology An Integrative Approach, 3rd ed., McKinley, O'Loughlin, Bidle. McGraw-Hill.

The text is available online via the McGraw-Hill Connect site for the course. Access to Connect can be purchased through the VSU Bookstore or directly from McGraw-Hill via Connect below.

Lab Materials: Lab materials will be made available online via Blazeview.

Access Connect (cut and paste into browser if necessary)

<https://connect.mheducation.com/class/a-safer-biol-2651-spring-2021>

Course Description: BIOL 2651. Human Anatomy and Physiology I. 4 Hours.

Introduction to human anatomy and general physiological principles with emphasis on the following: cell and tissue organization, plus skeletal, muscular, nervous, and endocrine systems. This course has no prerequisites.

Course Goals and Learning Outcomes:

1. To learn and develop a working knowledge of anatomic terminology and be able to apply this terminology.
2. To understand the basic organization (i.e. anatomy) of the human body.
3. To learn chemical and physiologic principles as they apply to the human body.
4. To learn the structure and function of the integumentary, skeletal, muscular, nervous, and endocrine systems of the human body at the chemical, cellular, tissue, and gross levels.

This course is associated with the following VSU educational outcomes:
VSU Biology Department outcomes 1, 3, and 4
University general outcomes 3, 4, 5, and 7

Attendance: Because this is an online course there is not an attendance policy. However, there are deadlines for assignments and assessments.

Academic Honesty: Plagiarism and cheating are considered forms of dishonesty and are violations of the university's policy on academic honesty. If you are caught plagiarizing or cheating you will receive a "0" for that test or assignment. As a result, academic and disciplinary, action may be taken. Please take time to familiarize yourself with the academic honesty policy here at VSU. For more information visit <https://www.valdosta.edu/academics/academic-affairs/academic-honesty-at-vsu.php>

Disruptive Behavior: Please refer to the Student Code of Conduct at <https://www.valdosta.edu/administration/student-affairs/student-conduct-office/student-handbook.php>

Students with Disabilities: Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The access Office is located in Farbar Hall. The phone numbers are 229-245-2498 (V), 229-375-5871. For more information, please visit [VSU's Access Office](#) or email: access@valdosta.edu.

Title IX Statement: Valdosta State University (VSU) is committed to creating a diverse and inclusive work and learning environment free from discrimination and harassment. VSU is dedicated to creating an environment where all campus community members feel valued, respected, and included. Valdosta State University prohibits discrimination on the basis of race, color, ethnicity, national origin, sex (including sexual harassment and sexual violence), sexual orientation, gender identity, religion, age, disability, genetic information, or veteran status, in the University's programs and activities as required by applicable laws and regulations such as Title IX. The individual designated with responsibility for coordination of compliance efforts and receipt of inquiries concerning nondiscrimination policies is the University's Title IX Coordinator: the Director of the Office of Social Equity, titleix@valdosta.edu, 1208 N. Patterson St., Valdosta State University, Valdosta, Georgia 31698, 229-333-5463.

Extra Help with Coursework The Academic Support Center (ASC): The Academic Support Center (ASC) provides free peer tutoring in core curriculum courses, including, math, writing, sciences, social sciences, humanities, and foreign languages. The ASC also provides supplemental instruction (tutor-led study group sessions) for historically difficult courses like biology, chemistry, geosciences, psychology and sociology, as well as academic success workshops. New for fall 2018: 24/7 access to online tutoring

through ThinkingStorm, which includes Writing Center where you can submit drafts for feedback and get help with core courses when the ASC is closed. Visit the ASC office on the main campus, located on the 2nd floor of Odum Library, or call 229-333-7570 for an appointment, or visit the website where you can make appointment for yourself (www.valdosta.edu/asc).

SOI Statement: At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available through SmartEvals. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous to instructors/administrators, and they will be able to access results only after they have submitted final grades. Before final grade submission, instructors will not be able to see any responses, but they can see the percentage of students who have or have not completed their SOIs. While instructors will not be able to see student names, an automated system will send a reminder email to those who have yet to complete their SOIs. Students who withdraw or drop a course will also be sent invitations to complete the Dropped Course Survey. Complete information about the SOIs, including how to access the survey, is available on the [SOI Procedures webpage](#).

Family Educational Rights and Privacy Act Statement: According to federal law an individual's grades will not be released to anyone but that individual. Furthermore, I will not discuss grades over the phone or email. For more information refer to the Family Educational Rights and Privacy Act (FERPA) of 1974.

Keep in mind the course syllabus and schedule provides a general plan for the course; deviations are likely and may be necessary.

GRADING SCHEME

Grades will be based on the following:

Lecture Tests

600 points

Lecture tests will be given on Blazeview. There will be 4 lecture tests during the semester worth 150 points each, totaling 600 points. You will have a 24-hour window to access each test. Once you begin a test you must complete it within the allowed time limit as the timer begins once you start

There are no make-up test. In the event that you miss a test your score on the optional final will replace the "0" for the missed exam. This is only for ONE missed exam.

Quizzes and other assignments

50 points

Throughout the semester there will be quizzes on Connect (and possibly other assignments). Check Blazeview frequently for announcements regarding quizzes. These quizzes will be due the day of each test for the subject matter they cover.

There are no make-up quizzes.

Laboratory

200 points

Lab practicals will be on Blazeview. There will be 4 lab practicals worth 50 points each, totaling 200 points. You will have a 24-hour window to access each practicals. Once you begin a practical you must complete it within the allowed time limit as the timer begins once you start.

There are no makeup lab practicals.

Optional Comprehensive Final Lecture Exam

150 points

The final is OPTIONAL. It will include material from the entire semester. I will replace your lowest test score with the score on the final, if your final score is higher. Taking the final will not hurt your grade.

Important Note About Academic Dishonesty and Online Testing

In order to help ensure academic honesty and maintain course integrity you will have approximately 45-50 seconds per question on the online lecture tests and lab practicals. Research has shown that students that have studied and are prepared do not need more time than this to complete multiple choice type test questions. In addition, this time limit was recommended by VSU to ensure course integrity and is being followed by other professors on campus. **STUDY FOR TESTS AND LAB PRACTICALS EARLY AND OFTEN. BE PREPARED AS IF YOU WERE TAKING THIS CLASS IN THE CLASSROOM.**

Total Points for the course 850

Final Grades

- A 765 and higher (90% - 100%)
- B 680-764 points (80% - 89%)
- C 595-679 points (70% - 79%)
- D 510-594 points (60% - 69%)
- F Below 510 points (below 60%)

March 11th is the withdrawal deadline for full-term VSU courses

BIOL 2651 SPRING 2021 Tentative Lecture Schedule

<u>Week of</u>	<u>Module</u>	<u>Chapter</u>	<u>Topic</u>
Jan 11	Module 1	1	Intro to Class and AP
Jan 18	Module 2	2 and 3	Chemistry and Energy
Jan 25	Module 3	4	Cell Biology
Feb 1	Module 4	5	Tissues
Feb 8	Module 5	6	Integumentary System
Feb 15	Module 6	7	Skeletal Tissue
Feb 22	Module 7	9	Articulations
Mar 1	Module 8	10	Muscle Tissue
Mar 8	Module 8/9	10 and 12	Muscle Tissue/Nervous Tissue
Mar 15	Module 9	12	Nervous Tissue
Mar 22	Module 10	13	Brain and Cranial Nerves
Mar 29	Module 11	14	Spinal Cord
Apr 5	Module 12	15	Autonomic Nervous System
Apr 12	Module 13	16	Senses
Apr 19	Module 13	16	Senses
Apr 26	Flex Week	wrap-up	wrap-up

<u>Test</u>	<u>Topics</u>	<u>Date</u>
1	Modules 1-4 (Chs 1, 2, 3, 4, and 5)	February 9
2	Modules 5-7 (Chs 6, 7, and 9)	March 2
3	Modules 8-10 (Chs 10, 12, and 13)	March 30
4	Modules 11-13 (Chs 14,15, and 16)	April 28

Optional Comprehensive Final Exam is Tuesday May 4th at 8am

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BIOL 2651 SPRING 2021 Tentative Lab Schedule

<u>Week of</u>	<u>Lab</u>
Jan 11	No lab
Jan 18	Micro/Tissues
Jan 25	Tissues
Feb 1	Tissues
Feb 8	LAB PRACTICAL 1 (February 11)
Feb15	Skeleton
Feb 22	Skeleton
Mar 1	LAB PRACTICAL 2 (March 4)
Mar 8	Muscles
Mar 15	Muscles
Mar 22	Muscles
Mar 29	LAB PRACTICAL 3 (April 1)
Apr 5	Brain
Apr 12	Eye
Apr 19	LAB PRACTICAL 4 (April 30)
Apr 26	No lab

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