



University Assessment Committee
Meeting Minutes

Date: September 20, 2012
Time: 10:30 AM – 11:30 AM
Location: West Hall Conference Room 118

Dr. Michael Black (Chair) called the University Assessment Committee (UAC) to order on Thursday, September 20 at 10:32 am.

Members present: Dr. Michael Black (Chair), Mrs. Melinda Cutchens, Dr. Colette Drouillard, Dr. Ray Elson, Dr. Hanae Kanno, Dr. Jane Kinney, Dr. Deborah Robson, and Ms. Ginger Williams

Members absent: Dr. Bryon Brown, Mr. James Holland, Ms. Bonnie Martin, Mr. Stanley Jones, Dr. Lynn Minor, Dr. Peggy Moch, Mr. Shawn Pippen, and Dr. Christy Coons-Yates

Other(s) present: Pat Rozier

The minutes for August 15 were distributed and approved.

Old Business

Dr. Black is working to finalize an external facilitator for two assessment training sessions to be held on November 9. The intent is to offer assessment training for non-academic administrators and for faculty/academic administrators to follow the Core Matters Conference.

The memorandums requesting institutional effectiveness reports, comprehensive program reviews for 2012-13, and the annual data report were distributed on August. 9. The requested due date for IEPs/IERs is September 30.

New Business

The General Education Council - The Core Assessment Retreat will be Friday, September 21 from 12:00-2:00 pm in the University Center Magnolia Room 1.

The committee thoroughly reviewed and discussed four examples of 2011-12 IERs and 2012-13 IEPs to prepare for upcoming reports/plans.

Work assignments: Recommended to allow one month (or less) for team reviews with final feedback emailed to M. Black.

Announcements and Reports

President McKinney's transition plan has been posted on the university website:
<http://www.valdosta.edu/pres/TransitionPlan.shtml> (*new link due to change of VSU website:*
<http://www.valdosta.edu/administration/president/presidential-transition/transition-plan.php>)

The consolidated USG and TCSG Complete College Georgia plans are posted on the USG website:
https://www.usg.edu/usgweb/complete_college/

Comprehensive Program Review 2012-13 class – Academic programs scheduled for review met on September 7, 2012. The handouts from the orientation meeting are posted on the UAC website. Dr.



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Black is currently working with the Data Warehouse team to revise/update the dashboards needed for CPR.

Sample of the VALUE rubrics by AAC&U can be found at the following link:
http://www.aacu.org/value/rubrics/pdf/All_Rubrics.pdf

Other

UAC meeting - Wednesday, December 12, 2012 – A doodle poll was suggested to see who could attend.

The meeting adjourned at 11:30am.