



University Assessment Committee

Agenda

West Hall 118

Thursday, October 20, 2016

10:30 – 11:30 AM

www.valdosta.edu/uac/

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

I. Approval of September 26, 2016 Minutes

II. Announcements and Reports

III. Old Business

- Congratulations to member Natalie Kuhlmann and husband Gary on birth of Sophia

IV. New Business

- Syllabi Audit
 - https://valdosta.col.qualtrics.com/SE/?SID=SV_cAe14wHo2xphFul
 - Proposed schedule?
 - Goals for number of syllabi to review?
- Breakout into groups of two to review two sets of IERs/IEPs (administrative units).

V. UAC Plans for Year 2016-17

Month	Meeting Topic	Continuing Work
September	-Orientation and Welcome -Ideas for the year -Syllabi audit (build review form in Qualtrics) -News in Assessment (assessment newsletter) -I caught you assessing -Internal document about who is doing what types of assessments	Mentor in your college and division to develop IERs and IEPs Fall faculty credentials review (IE Office)
October	Training and norming session- 2 administrative reports/plans Review syllabi audit Qualtrics form	Evaluate reports and submit in Qualtrics
November	Training/speaker	Evaluate reports and submit in Qualtrics



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Month	Meeting Topic	Continuing Work
	Student Affairs assessment (UBI)	
December	No Meeting	Evaluate reports and submit in Qualtrics

VI. Announcements/Workshops

Digital Measures Training – Pine Hall 107

Nov 9 2-3pm

Dec 1 10-11am

Encourage you all to apply for the 2017 VSU Leadership Academy. Schedule and application at <http://www.valdosta.edu/administration/finance-admin/employee-development/leadership-academy.php>

VII. UAC Meeting Schedule for Fall 2016 - Dates, times, and locations:

Wed., Nov. 16

3:30-4:30 PM

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VIII. Adjournment