**INSTITUTIONAL EFFECTIVENESS PLAN**

**Instructions:** For academic units, the content will focus on the assessment of student learning outcomes. Each degree program must submit a plan and report separately (i.e., a department with bachelor and master’s degree programs must submit a plan and report for each program). The plan should represent work forecasted for summer, fall, and spring.

**Submission Instructions:** While the majority of the plan may be completed during the summer before the plan is due, Institutional Effectiveness Reports and Plans are **due September 30** to the University Assessment Committee. **Circulate a printed or electronic copy first and after approval by a Dean, Director, or Vice President, email the IE Report and IE Plan as a Microsoft Word document to** [**assessment@valdosta.edu**](mailto:assessment@valdosta.edu) **by September 30.**

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| --- | --- |
| **Academic Department: Select Department Name** | **Plan Year: Select Year** |
| **Degree Program (degree and major name):** | |
| **Delivery Method (on campus, off campus, fully online, hybrid, etc.):** | |
| **Contact Person and/or Report Preparer:**  **Email:**  **Telephone:** | |

**PLANNING**

Enter program planning outcomes/goals for this year. Results should be collected during the plan year and reported next year using the Institutional Effectiveness Report template.

**EXPECTED STUDENT LEARNING OUTCOMES FROM CATALOG** **TO BE ASSESSED** (a minimum of two SLOs per year should be assessed; do not state departmental goals):

1.

2.

3.

4.

**ASSESSMENTS/METHODS** (include how, when, and to whom these are administered, and align outcomes with specific assessments or measures):

1.

2.

3.

4.

**MEASURES** (provide a specific measure of success—how you will know when you have achieved your goals; what is the targeted level of proficiency for each measure; a minimum of one direct measure for each SLO; do not use end of course grades):

1.

2.

3.

4.

*Note: The UAC encourages preparers* *to perform a self-review of the IER and IEP before submitting using the online form at* [*https://goo.gl/zYig3k*](https://goo.gl/zYig3k)*.*

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| **APPROVALS** | | |
| **TITLE** | **SIGNATURE** | **DATE** |
| Department Head | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Chair, College Assessment Committee | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Dean | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Provost and Vice President for Academic Affairs | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Chair, University Assessment Committee | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |