

VSU Assessment Committee

October 16, 2008

12:00 p.m.

Present: Byron Brown, Ray Elson, Linda Gooden, John Grotgen, Jane Kinney, Julie Lee, Peggy Moch, Nancy Redfern-Vance, Julie Reffel, Deborah Robson

Absent: Stanley Jones, Fatih Oguz, Betty Paulk, Antolina Pilgrim, John Trombetta, Rich Vodde

1. A motion was made to approve the minutes from the September 18 UAC meeting. It was seconded and approved unanimously.
2. Committee members discussed next steps for the committee:
 - a. Review reports that come in
 - b. Provide assistance and/or information to the VSU community through workshops or newsletters
 - c. Make recommendations for improving university assessment
3. Julie Lee suggested asking departments and units if they'd like to volunteer to have their reports evaluated as a pilot project. If they volunteer for the project, they would be exempt from having their reports evaluated in the spring. By doing this pilot project, the committee would be able to review the reports and create a rubric for evaluating the bulk of the reports during the spring. The committee would also be able to ascertain what type of feedback the departments/units want to receive from the UAC. Julie will draft a copy of the memo to be sent to department/unit heads asking for volunteers for the pilot project and post it on the WebCT for committee members to review.
4. Creation of two subcommittees—one to create a plan for assessment workshops, the other to determine procedures for assessing the institutional effectiveness reports—was postponed until the next meeting. The next meeting will be held in the Student Affairs Conference room on November 20 at noon.

Meeting adjourned at 1:00 p.m.

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