

QEP Meeting

August 28, 2009

Members present: James LaPlant (Chair), Mike Savoie (Ex Officio), Kristina Cragg (Ex Officio), Jane Kinney (Ex Officio), Karla Hull, Deborah Davis, Ivan Nikolov, Kimberly Tanner, Attila Cseh, Jan Fackler, David Monetti, Matthew Richard, Barbara Gray, Sonya Sanderson, Lani Hollingsworth

1. During his visit last week, Dr. Jackson suggested narrowing the scope of the QEP. There was discussion about the five year report. Dr. Jackson has offered to review a two-page abstract showing our changes to the QEP that will be presented to him in about a month.
2. The QEP Chairs met on August 25 to brainstorm on how to scale back the QEP without compromising the key principles. They discussed putting a call out for proposals from faculty concerning pilot projects that would enhance student learning in gateway courses. K. Cragg and Strategic Research and Analysis put together drafts of the application, instructions for the application, and the program and student learning outcomes assessment guidelines. They also presented a two-page "Call for Proposals" that will be sent out on September 1 to generate interest. A timeline was passed out to show the committee members what kind of time frame they're working in.

The QEP Task Force will review the proposals and pick the top three or four. The projects will be funded by mini-grants of \$20,000 - \$40,000. The proposals will have to connect with at least one of the three goals for the QEP set by the committee. If a proposal with good potential but lacking in an area or two, the committee chairs can work with the proposers to help them develop successful plans.

3. Dr. Levy spoke about the importance of the QEP. The VSU leadership would like the proposal process to be competitive in order to get the best ideas for 4 -5 projects for the QEP.

Dr. Levy closed his remarks to the committee by thanking the committee members for all of the hard work they have put into this project. He also encouraged committee members to critically evaluate each proposal.

4. Suggested changes to the drafts from SRA will be incorporated into the final that will be distributed by Dr. Levy to the Faculty. Dr. Levy recommended giving all proposers the evaluation rubric with the proposal application materials. J. LaPlant asked committee members to forward their comments to K. Cragg by noon on Monday.
5. The next meeting will be on September 11, in the Dean's Conference Room. Items to be discussed will be components of the report to SACS, and what the subcommittees will need to address under the revised QEP.
6. Meeting was adjourned at 1:25.