



BY-LAWS AND STATUTES REVISIONS QUICK REFERENCE GUIDE

Proposed Fall 2013

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Article	Section	Explanation
I	A-C	Establishes guidelines
II	1 Orientation	1.A: Orientation: added Executive Board orientation
II	2 Dress Code	2.E, 3: Casual Monday 2.E,4: Mandatory event dress code 2.E,5: Authority to dress code violations to Judiciary Committee & Pres Pro Temp 2.F: Establishes open record keeping
II	3 Parliamentary Procedure	Changed all specific editions of Roberts Rules of Order to “most current edition”
II	4.B Debate	Any student may speak in regards to debate on issues and legislation before the Senate
II	4.C Assembly Structure	Structure of Senate (seating, agendas, etc.) at discretion of VP
II	5.A,2 Committees	Removed chosen committees to committees (maybe assigned)
II	5 Attendance	New sections for absences. Leaving early without permission documented as ½ of unexcused absence 2 week notice for mandatory events, when possible Any absence not reported before meeting considered unexcused absence Falsification of absentee excuse form automatic judicial referral
III	1 Committees	Renamed Finance to Civic Service and Finance (add comm serv from PR) Renamed Parking and Transportation to Safety and Security (broaden purpose) Renamed Rules committee to Legislative Affairs (broaden purpose) Removed Elections committee from internal SGA—third party of SGA
III	2 Committee Appointment	Number of committee members direction of Pres Pro Temp, VP, and comm head Chairperson may be required to application or speech Executive board/cabinet assigned as ex-officio members of committees Evaluated and reviewed by President Pro Temp
III	3 Committee Expectations	Meet every week Co-sponsor two programming events per year related to committee purpose Provide representation on university board or committee when necessary Present legislation to make improvements to committee focus
III	4 Committee	Well defined description of committee chairperson responsibilities

	Chairperson	
III	5.A Civic Service and Finance	Initiating financial audits Review co-sponsorship applications by organizations seeking funding Enforce feasible financial cap for co-sponsorships Coordinate community service and philanthropy Fundraising Report to Comptroller
III	5.B Health Services	Advocate for health and well-being of students Dining Advisory Board student delegates Environmental and recycling concerns
III	5.C Judiciary	Added monitoring of Executive Cabinet Formal motion of impeachment on any member for vote Refer disputes of reprimands to President Pro Tempore Refer cases not settled to Judicial Council
III	5.D Legislative Affairs	Elections Chairman for third party elections committee Advise and coordinate governmental affairs Review governing documents Review Student Handbook Code of Conduct and recommendations to DOSA Review proposed legislation Maintain record keeping of legislation Coordinate educational opportunities for composing legislation
III	5.D PR	Monthly newsletter Promote mission and vision Promote student concern forms Maintain and update media outlets Chairperson spokesperson of Senate to media with approval from President
III	5.F Safety and Security	Campus safety inspections Parking and Transportation Appeals Committee
III	5.G Student Affairs	(5) Classification Representatives – concerns of the individual classes (2) Organizational Development Representatives – meeting with student organizations/Presidents Roundtables (2) Student Experience Coordinators – student services, minority affairs, academic affairs, res life, etc. (1) Special Events and Programming Chair New policies in the interest of the student body Promote diversity All other tasks that do not fall under specific committee
III	6 Special Committees	Executive Board has power to establish Budget Request Committee – President, VP, Comptroller, Committee Heads; review budget request; Civic Service & Finance Chair to present Attempt to meet during spring elections so President and Comptroller elect can be a part of request conversation
III	7 University & Faculty Senate	Delegates assigned by President and/or VP Attendance Expectation Prepare a Report to Senate within two Senate meetings
IV	8 Legislation	Break down of legislative procedure to present legislation
V	Executive Cabinet	Establishes Executive Cabinet Appointees must be approved by Senate Can be Senators at the same time (keep voting power) but does not have to be an

		<p>elected member of the senate</p> <p>SGA President has power to remove based on performance</p> <p><i>Chief of Staff:</i> controversial matters/pulse of campus, public relations/media outlets for positive SGA awareness, develop strategic plan, Legislative Affairs, scheduling of SGA President, President's senior advisor</p> <p><i>President Pro Tempore:</i> committee coordinator/liaison, majority leader of Senate, must be a Senator, presiding officer in absence of VP, exempt from serving on committee, Judiciary reprimand disputes</p> <p><i>Parliamentarian:</i> ensure parliamentary procedure, special projects, historian of archives, coordinate student strategy and opinion polls, administrative support</p> <p><i>Sergeant at Arms:</i> door keeper, notes, escort, shall not be a voting member (too many distractions)</p>
VI	Disciplinary Action	Impeachment Procedure and voting process
VII	Organization Expenditures	Co-Sponsorship Application regulations voted upon in first meeting
VIII	1 Elections Code Definitions	Clear, concise definitions for candidates to limit confusion i.e. candidate, campaign staff, ticket, endorsement, campaigning, etc.
VIII	2 Elections Code Committee	<p>Elections Chairman – from Legislative Affairs Committee</p> <p>Elections Commissioner – staff member of Division of Student Affairs (advisor) (2) faculty, staff, or Grad Assistant external from SGA operations</p> <p>Current SGA President, if not running for reelection</p> <p>Chief Justice, non-voting member, interpreter of Elections Code</p>
VIII	2.B Elections Code Committee Duties	Detailed expectations of duties
VIII	2.C Elections Code Impartiality	<p>Elections committee shall not be a candidate</p> <p>Elections committee shall not assist, endorse or support a campaign</p> <p>Elections committee shall not be personally related to a candidate (family, employer, student org affiliate)</p>
VIII	3.B Elections Code Executive Board Candidates	<p>2.75 cumulative GPA</p> <p>200 signature petitions</p> <p>Elected prior to 3rd week of April</p> <p>Serve no more than two terms</p> <p>May not hold two exec board positions including SGA</p>
VIII	3.C Elections Code Senatorial Candidates	<p>2.5 cumulative GPA</p> <p>100 signature petitions</p> <p>Credit specifications</p>
VIII	3.D Elections Code Judicial Council Candidates	<p>2.75 cumulative GPA for Chief Justice and Associate Chief Justice</p> <p>2.5 cumulative GPA for council members</p> <p>Must participate in the interview process</p> <p>Must be nominated by Chief Justice to the Senate and confirmed by majority vote prior to receiving oath of office</p>
VIII	3 Elections Code Terms, Conditions, and Requirements	<p>Candidates must file elections packet including statement of intent and GPA release statement</p> <p>Candidates must provide campaign staff, ticket affiliation, student org endorsement forms</p> <p>Cannot run for more than one office at a time</p>

	for Office	Tampering of documents results in disqualification and disciplinary action
VIII	4 Elections Code Elections timeline	Required to have timeline approved by senate 45 days in advance at least Must be distributed in elections packet If amended, must be in writing to senate and candidates
VIII	5 Elections Code Candidate Seminars	Two seminars to review elections code—one senatorial and one executive Campaign staff can attend seminars
VIII	6.C Elections Code Campaigning	Campaign period—ten days (1-5: passive, 6-10 passive and active) Remove materials 7am day after voting conclusion Approve materials by elections commissioner and departments
VIII	6.D Elections Code Campaign Regulations	No one can move or destroy materials except candidate, campaign staff, Elections committee Ticket Affiliation Form approval Candidates are responsible for actions of campaign staff Disrespectful, slanderous, gender, or racially charged tacticts including social media will not be tolerated Campaign messages (including social media), descriptions, and locations must be approved by Elections Chairman May be required to complete a Financial Disclosure Form if requested
VIII	6.E Elections Code Executive Debate	Mandatory for all executive candidates Format distributed to candidates in advance
VIII	6.F Elections Code Conflict of Interest	No executive tickets or individual candidates may endorse senatorial candidates Judicial Council members may not support, campaign, or endorse publicly Judicial members interested in becoming a candidate for executive branch must resign at least one semester prior Legislative members interested in becoming a candidate for judicial branch must resign at least one semester prior
VIII	7 Elections Code Elections	Must have photograph on ballot Must use IT department not Campus Connect No write ins!!! Reworded the results Reworded for clarification the run-off regulations New regulations for irregularities
VIII	8 Transition & Oath of Office	Establishment of a transition period for Executives immediately after results announcement Results must be approved by Senate Term of Office for Execs May1-April 30 Oath of Office by University President for Execs by May 1 Senate oath of office by Chief Justice
IX	Amendments	Majority vote of senate Must be assigned the proper section Elections committee submit recommendations post spring elections annually for Elections Code